

Minutes of the Meeting of the Quality and Patient Safety Committee of the Board of Directors of the Cook County Health and Hospitals System held Friday, May 22, 2020 at the hour of 10:30 A.M. This meeting was held by remote means only, in compliance with the Governor's Executive Orders 2020-7, 2020-10, and 2020-18.

I. Attendance/Call to Order

Chair Gugenheim called the meeting to order.

Present: Chair Ada Mary Gugenheim and Directors Mary Driscoll, RN, MPH; Heather M. Prendergast, MD, MS, MPH; and Layla P. Suleiman Gonzalez, PhD, JD (4)

Board Chair M. Hill Hammock (ex-officio) and Directors Mike Koetting; Mary B. Richardson-Lowry; and Otis L. Story, Sr.

Patricia Merryweather (Non-Director Member)

Absent: None (0)

Additional attendees and/or presenters were:

Debra D. Carey – Interim Chief Executive Officer

Claudia Fegan, MD – Chief Medical Officer

Anita Giuntoli – Director of Patient Safety

Marlon Kirby, MD – Provident Hospital of Cook County

Trevor Lewis, MD – John H. Stroger, Jr. Hospital of Cook County

Jeff McCutchan – General Counsel

Deborah Santana – Secretary to the Board

Sonya Watkins, System Director, Regulatory Affairs and Accreditation

The next regular meeting of the Quality and Patient Safety Committee is scheduled for Monday, June 22, 2020 at 10:30 A.M.

II. Electronically Submitted Public Speaker Testimony

Chair Gugenheim indicated that there was no public testimony submitted for the meeting.

III. Report on Quality and Patient Safety Matters

A. Regulatory and Accreditation Updates

Sonya Watkins, System Director, Regulatory Affairs and Accreditation, provided an update on current circumstances relating to the suspension of regulatory surveys by The Joint Commission (TJC). She stated that TJC has not yet determined when the regular triennial surveys will resume. They are planning to go to a virtual type of format, with portions of the survey in a virtual mode and a portion of it on-site; they have not finalized what that model and framework will look like for hospitals. They're also thinking about developing criteria for their surveyors to make sure that, when their surveyors travel and go on-site to the various hospitals, they will be safe.

B. Metrics (Attachment #1)

Dr. Claudia Fegan, Chief Medical Officer, provided an overview of the metrics. The Committee reviewed and discussed the information.

IV. Action Items

A. Approve appointments and reappointments of Stroger Hospital Department Chair(s) and Division Chair(s)

There were none presented for consideration.

B. Executive Medical Staff (EMS) Committees of Provident Hospital of Cook County and John H. Stroger, Jr. Hospital of Cook County

- i. Receive reports from EMS Presidents
- ii. Approve Medical Staff Appointments/Reappointments/Changes (Attachment #2)

Dr. Trevor Lewis, President of the EMS of John H. Stroger, Jr. Hospital of Cook County, presented his report. Since the Covid-19 pandemic began, EMS has been meeting more frequently. They divided up into six (6) different task groups, and are now focusing on the new normal. This has been a collaboration between the medical staff, administration and nursing.

Director Prendergast, seconded by Director Driscoll, moved to approve the Medical Staff Appointments/Re-appointments/Changes for John H. Stroger, Jr. Hospital of Cook County. THE MOTION CARRIED UNANIMOUSLY.

Dr. Marlon Kirby, President of the EMS of Provident Hospital of Cook County, did not present a report.

Director Prendergast, seconded by Director Driscoll, moved to approve the Medical Staff Appointments/Re-appointments/Changes for Provident Hospital of Cook County. THE MOTION CARRIED UNANIMOUSLY.

C. Minutes of the Quality and Patient Safety Committee Meeting, February 20, 2020

Director Driscoll, seconded by Director Prendergast, moved to accept the Minutes of the Quality and Patient Safety Committee Meeting of February 20, 2020. THE MOTION CARRIED UNANIMOUSLY.

D. Approve Proposed Clinical Training Affiliation Agreements (Attachment #3)

Dr. John O'Brien, Chair of the Department of Professional Education, provided an overview of the presentation on the proposed Clinical Training Affiliation Agreements.

Director Driscoll, seconded by Director Prendergast, moved to approve the proposed Clinical Training Affiliation Agreements. THE MOTION CARRIED.

Director Prendergast voted Present on the agreements relating to the University of Illinois – Chicago.

E. Any items listed under Sections IV and VI

V. Recommendations, Discussion/Information Items**A. Report from Cook County Department of Public Health (CCDPH) – Update on Covid-19 Contact Tracing**

Dr. Kiran Joshi, Interim Co-Chief Operating Officer of CCDPH, provided the following update on Covid-19 contact tracing.

Dr. Kiran stated that moving from Phase 2 to Phase 3 is predicated on CCDPH's ability to begin contact tracing quickly, along with increased testing in the County. They are currently working out the details so they can begin to execute their contact tracing plan.

There have been discussions about the need for additional case investigators and contact tracers, to mitigate the next surge in the disease as the County enters the downward slope of the current outbreak. Staff at CCDPH have been researching different contact tracing models to construct what they think will work best in suburban Cook County.

Funding will come from a variety of sources, including the CARES Act. They are also discussing additional funding sources, including philanthropy.

Staffing will be a function of need. He and the administration will watch efficiency closely through performance monitoring and will hire additional staff based on CCDPH's ability to contact trace within the amount of time needed to stop the spread. CCDPH is committed to ensuring that the tracing workforce is reflective of the communities that they will serve.

A Master's Level, experienced Epidemiologist and Program Coordinator will co-lead the contact tracing program. The Coordinator will synchronize all workforce coordination and develop the administrative systems to support data, personnel and oversight activities including organizing the chosen training program. The Epidemiologist will provide scientific oversight of the program, in consultation with the CCDPH Incident Management Team. Disease Investigation Supervisors with skills in interviewing and counseling patients will have direct oversight of frontline tracer teams composed of:

- Case investigators, who will interview newly positive cases;
- Contact tracers, who will follow up with the contacts of positive cases and provide education, testing and quarantine guidance; and
- Care resource coordinators to link people to needed supports like housing, food, medical, or social services.

VI. Closed Meeting Items**A. Medical Staff Appointments/Re-appointments/Changes****B. Claims, Litigation and Quality and Patient Safety Matters****C. Matters protected under the federal Patient Safety and Quality Improvement Act of 2005 and the Health Insurance Portability and Accountability Act of 1996****D. Quality and Patient Safety Report**

VI. Closed Meeting Items (continued)

Director Driscoll, seconded by Director Prendergast, moved to recess the open meeting and convene into a closed meeting, pursuant to the following exceptions to the Illinois Open Meetings Act: 5 ILCS 120/2(c)(1), regarding “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity,” 5 ILCS 120/2(c)(11), regarding “litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting,” 5 ILCS 120/2(c)(12), regarding “the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member,” and 5 ILCS 120/2(c)(17), regarding “the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals, or for the discussion of matters protected under the federal Patient Safety and Quality Improvement Act of 2005, and the regulations promulgated thereunder, including 42 C.F.R. Part 3 (73 FR 70732), or the federal Health Insurance Portability and Accountability Act of 1996, and the regulations promulgated thereunder, including 45 C.F.R. Parts 160, 162, and 164, by a hospital, or other institution providing medical care, that is operated by the public body.”

On the motion to recess the open meeting and convene into a closed meeting, a roll call was taken, the votes of yeas and nays being as follows:

Yeas: Chair Gugenheim and Directors Driscoll, Prendergast and Suleiman Gonzalez (4)

Nays: None (0)

Absent: None (0)

THE MOTION CARRIED UNANIMOUSLY and the Committee convened into a closed meeting.

Chair Gugenheim declared that the closed meeting was adjourned. The Committee reconvened into the open meeting.

VII. Adjourn

As the agenda was exhausted, Chair Gugenheim declared the meeting
ADJOURNED.

Respectfully submitted,
Quality and Patient Safety Committee of the
Board of Directors of the
Cook County Health and Hospitals System

XXXXXXXXXXXXXXXXXXXXXXXXXXXX
Ada Mary Gugenheim, Chair

Attest:

XXXXXXXXXXXXXXXXXXXXXXXXXXXX
Deborah Santana, Secretary

Requests/follow-up:

There were no requests made for follow-up.