Minutes of the Meeting of the Quality and Patient Safety Committee of the Board of Directors of the Cook County Health and Hospitals System held Monday, November 23, 2020 at the hour of 10:30 A.M. This meeting was held by remote means only, in compliance with Illinois Public Act 101-0640.

I. Attendance/Call to Order

Chair Gugenheim called the meeting to order.

Present: Chair Ada Mary Gugenheim and Directors Raul Garza; Heather M. Prendergast, MD, MS, MPH; and Otis L. Story, Sr. (4)

Board Chair M. Hill Hammock (ex-officio) and Directors Robert Currie, Joseph M. Harrington and Mike Koetting

Patricia Merryweather (Non-Director Member)

Absent: Director Mary Driscoll, RN, MPH (1)

Additional attendees and/or presenters were:

Michael Alebich, DO - Attending Physician, Division of Hospital Medicine
Paul Allegretti, DO – Provident Hospital of Cook County
Laethecia Arnold - Health Information Coding Quality Manager
Debra D. Carey – Interim Chief Executive Officer
Claudia Fegan, MD – Chief Medical Officer
Anita Giuntoli – Director of Patient Safety
Trevor Lewis, MD – John H. Stroger, Jr. Hospital of Cook County

Jeff McCutchan – General Counsel
Tara Ruhlen - Director of Planning and Analysis
Deborah Santana – Secretary to the Board
Robert Sumter, PhD – Interim Deputy Chief Executive Officer, Operations and Chief Information Officer
Sonya Watkins, System Director, Regulatory Affairs and Accreditation

The next regular meeting of the Quality and Patient Safety Committee is scheduled for Thursday, January 21, 2021 at 10:30 A.M.

II. Electronically Submitted Public Speaker Testimony (Attachment #1)

The following testimony was read into the record:

1. Kathy Kelly – ICU Medical

III. Report on Quality and Patient Safety Matters

A. High Reliability Organization (HRO) Dashboard (Attachment #2)

Dr. Claudia Fegan, Chief Medical Officer, provided an overview of the HRO Dashboard. The Committee reviewed and discussed the information.
III. Report on Quality and Patient Safety Matters (continued)

B. Regulatory and Accreditation Updates

Sonya Watkins, System Director of Regulatory Affairs and Accreditation, provided a Regulatory and Accreditation Update. Due to Covid-19, the Joint Commission (TJC) is behind in conducting approximately 4,000 surveys of all accreditation programs. The last triennial survey that took place at Provident Hospital was in October 2017. TJC has indicated that the current accreditation will be extended until the survey occurs. Within the last two (2) weeks, TJC has received approval from the Centers for Medicare and Medicaid Services (CMS) to start conducting virtual triennial surveys.

Survey readiness activities at the hospitals continue; Ms. Watkins noted that most of them are being coordinated through the TJC Oversight Committee at Provident Hospital. Helpful and informative pocket guides for staff have been developed and will soon be distributed.

C. Update from the HRO Clinical Documentation Workgroup (Attachment #3)

The following individuals provided an overview of the Update from the HRO Clinical Documentation Workgroup: Dr. Michael Alebich, Attending Physician, Division of Hospital Medicine; and Laethecia Arnold, Health Information Coding Quality Manager. The Committee reviewed and discussed the information.

The Update included information on the following subjects:

- Aim – Improve Institutional Case Mix Index (CMI)
  - Background: CMI, Capture Rate and Coding Basics
  - Background: Methods to Increase CMI
  - Metrics: Goals to Accomplish our Aim
- Progress Toward the Aim – Data from the Vizient Workgroup
- Impressions and Future Directions

IV. Action Items

NOTE: action was taken on Agenda Items IV(A), IV(B) and IV(C) in one (1) combined motion.

A. Approve appointments and reappointments of Stroger Hospital Department Chair(s) and Division Chair(s) (Attachment #4)

Dr. Fegan presented the following proposed Stroger Hospital Division Chair Initial Appointments for the Committee’s consideration:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Appt Term</th>
<th>Title</th>
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<tbody>
<tr>
<td>Christine Jung, MD</td>
<td>Emergency Medicine</td>
<td>Chair of the Division of Ultrasound</td>
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<td>11/23/2020 - 03/22/2022</td>
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<tr>
<td>Jordan Moskoff, MD</td>
<td>Emergency Medicine</td>
<td>Chair of the Division of Adult Emergency</td>
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<td></td>
<td>11/23/2020 - 10/17/2022</td>
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<tr>
<td>Isaac Paintsill, MD</td>
<td>Medicine</td>
<td>Chair of the Division of Hospital Medicine</td>
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<td>11/23/2020 - 07/12/2022</td>
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IV. Action Items (continued)

B. Executive Medical Staff (EMS) of Stroger Hospital and Medical Executive Committee (MEC) of Provident Hospital Matters

i. Receive report from EMS President
   - Receive summary of Stroger Hospital-Wide Quality Improvement and Patient Safety Committee (Attachment #5)
   - Approve Stroger Hospital Medical Staff Appointments/Reappointments/Changes (Attachment #6)

ii. Receive report from MEC President
   - Receive summary of Provident Hospital Quality and Performance Improvement Committee (Attachment #5)
   - Approve Provident Hospital Medical Staff Appointments/Reappointments/Changes (Attachment #6)

Dr. Trevor Lewis, President of the EMS of John H. Stroger, Jr. Hospital of Cook County, presented the proposed Stroger Hospital Medical Staff Appointments/Reappointments/Changes for the Committee’s consideration and reviewed the summary of the Stroger Hospital-Wide Quality Improvement and Patient Safety Committee included in Attachment #5. At the recent EMS meeting, they received reports from the Department of Anesthesia, Correctional Health and the HRO Clinical Documentation Workgroup.

Dr. Paul Allegretti, Attending Physician Senior at Provident Hospital of Cook County, presented the proposed Provident Hospital Medical Staff Appointments/Reappointments/Changes for the Committee’s consideration and reviewed the summary of the Provident Hospital Quality and Performance Improvement Committee included in Attachment #5. At the recent MEC meeting, they discussed the annual contract review for NeuroCare and Health Management; no issues were identified.

C. Minutes of the Quality and Patient Safety Committee Meeting, October 23, 2020

Chair Gugenheim inquired whether any corrections needed to be made to the minutes.

D. Any items listed under Sections IV and V

Director Garza, seconded by Director Prendergast, moved to approve the following: Item IV(A) three (3) Stroger Hospital Division Chair Initial Appointments; Item IV(B) Stroger Hospital Medical Staff Appointments, Reappointments and Changes; Item IV(B) Provident Hospital Medical Staff Appointments, Reappointments and Changes; and Item IV(C) acceptance of the October 23, 2020 Quality and Patient Safety Committee Meeting Minutes. A roll call vote was taken, the votes of yeas and nays being as follows:

Yea: Chair Gugenheim and Directors Garza, Prendergast and Story (4)

Nays: None (0)

Absent: Director Driscoll (1)

THE MOTION CARRIED UNANIMOUSLY.
V. Closed Meeting Items

A. Stroger Hospital and Provident Hospital Medical Staff Appointments / Re-appointments / Changes

B. Claims, Litigation and Quality and Patient Safety Matters

C. Matters protected under the federal Patient Safety and Quality Improvement Act of 2005 and the Health Insurance Portability and Accountability Act of 1996

D. Quality and Patient Safety Reports

Director Prendergast, seconded by Director Garza, moved to recess the open meeting and convene into a closed meeting, pursuant to the following exceptions to the Illinois Open Meetings Act: 5 ILCS 120/2(c)(1), regarding “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity,” 5 ILCS 120/2(c)(11), regarding “litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting,” 5 ILCS 120/2(c)(12), regarding “the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member,” and 5 ILCS 120/2(c)(17), regarding “the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals, or for the discussion of matters protected under the federal Patient Safety and Quality Improvement Act of 2005, and the regulations promulgated thereunder, including 42 C.F.R. Part 3 (73 FR 70732), or the federal Health Insurance Portability and Accountability Act of 1996, and the regulations promulgated thereunder, including 45 C.F.R. Parts 160, 162, and 164, by a hospital, or other institution providing medical care, that is operated by the public body.”

On the motion to recess the open meeting and convene into a closed meeting, a roll call was taken, the votes of yeas and nays being as follows:

Yeas: Chair Gugenheim and Directors Garza, Prendergast and Story (4)

Nays: None (0)

Absent: Director Driscoll (1)

THE MOTION CARRIED UNANIMOUSLY and the Committee convened into a closed meeting.

Chair Gugenheim declared that the closed meeting was adjourned. The Committee reconvened into the open meeting.
VI. Adjourn

As the agenda was exhausted, Chair Gugenheim declared the meeting ADJOURNED.

Respectfully submitted,
Quality and Patient Safety Committee of the
Board of Directors of the
Cook County Health and Hospitals System

XXXXXXXXXXXXXXXXXXXXXXXX
Ada Mary Gugenheim, Chair

Attest:

XXXXXXXXXXXXXXXXXXXXXXXX
Deborah Santana, Secretary

Requests/follow-up:

There were no requests made for follow-up at the meeting.