

Minutes of the Special Meeting of the Human Resources Committee of the Board of Directors of the Cook County Health and Hospitals System (CCHHS) held Wednesday, May 27, 2020 at the hour of 9:00 A.M. This meeting was held by remote means only, in compliance with the Governor's Executive Orders 2020-7, 2020-10, and 2020-18.

**I. Attendance/Call to Order**

Chair Richardson-Lowry called the meeting to order.

Present: Chair Mary B. Richardson-Lowry and Directors Mary Driscoll, RN, MPH; Heather M. Prendergast, MD, MS, MPH; and Sidney A. Thomas, MSW (3)

Board Chair M. Hill Hammock (ex-officio) and Director Ada Mary Gugenheim

Absent: None (0)

Additional attendees and/or presenters were:

Debra D. Carey – Interim Chief Executive Officer

Deborah Santana – Secretary to the Board

Kent Ray – Associate General Counsel

Barbara Pryor – Chief Human Resources Officer

The next meeting of the Committee will be held on Friday, June 19, 2020 at 11:00 A.M.

**II. Electronically Submitted Public Speaker Testimony**

Chair Richardson-Lowry noted that there were no public speaker testimonies that were submitted.

**III. Action Items**

**A. Minutes of the Human Resources Committee Meeting of January 24, 2020**

Director Driscoll, seconded by Director Prendergast, moved to accept the minutes of the meeting of the Human Resources Committee of January 24, 2020. THE MOTION CARRIED UNANIMOUSLY.

**B. Any items listed under Sections III and V**

**IV. Report from Chief Human Resources Officer (Attachment #1)**

Barbara Pryor, Chief Human Resources Officer, reviewed the report, which included information on the following subjects:

- Employees Telework to Covid-19 Response
- Employee Assistance Program
- Personnel Policy Related to Covid-19 Response
- Revised Covid-19 Personnel Rule Addendum
- CCH “Croc Rock” Contest
- Employee Engagement

**IV. Report from Chief Human Resources Officer (continued)**

- Metrics:
  - HR Activity Report through 4/30/20 and Hiring Snapshot
  - Hiring Plan
  - Nursing Hiring Plan
  - Important Performance Data - Vacancies
  - Hiring Snapshot through 12/31/19
  - Appendix – Nursing and Revenue Hiring Snapshot through 4/30/20

Director Thomas requested the number of CCH staff who have used the CCH Staff Support Hotline (referenced on slide 5 of the presentation.) Ms. Pryor responded that she will provide that information.

**V. Closed Meeting Items**

- A. Report from Chief Human Resources Officer**
- B. Discussion of personnel matters**
- C. Update on labor negotiations**
- D. Discussion of litigation matters**

The Committee did not recess into a closed meeting.

**VI. Adjourn**

Director Driscoll, seconded by Director Thomas, moved to adjourn the meeting. THE MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED.

Respectfully submitted,  
Human Resources Committee of the  
Board of Directors of the  
Cook County Health and Hospitals System

XXXXXXXXXXXXXXXXXXXXXXXXXXXX  
Mary B. Richardson-Lowry, Chair

Attest:

XXXXXXXXXXXXXXXXXXXXXXXXXXXX  
Deborah Santana, Secretary

**Requests/Follow-up:**

Request: A request was made for information on the number of CCH staff who have used the CCH Staff Support Hotline (referenced on slide 5 of the presentation.) Page 2