



## Leadership

Toni Preckwinkle  
President  
Cook County Board of Commissioners

Israel Rocha, Jr.  
Chief Executive Officer  
Cook County Health

## Board of Directors

Lyndon Taylor  
Chair of the Board

Hon. Dr. Dennis Deer, LCPC, CCFC  
Vice Chair of the Board

Jay Bhatt, DO, MPH, MPA  
Robert Currie  
Raul Garza  
Joseph M. Harrington  
Karen E. Kim, MD, MS

Robert G. Reiter, Jr.  
Sam A Robinson, III, PhD  
Tanya R. Sorrell, PhD, PMHNP-BC  
Otis L. Story, Sr  
Mia Webster Cross, MSN, RN

## ADDENDUM NO. 1

April 27, 2023

Title: CMAR SERVICES- Cook County Department of Public Health-Master Plan

RFP # H23-0025

### 1. General

This addendum revises RFP documents. This addendum is issued to respondents of record prior to execution of contract and forms a part of contract documents and modifies previously issued documents. Insofar as previously issued contract documents are inconsistent with modifications indicated by this addendum, modifications indicated by this addendum shall govern. Where any part of the contract documents are modified by this addendum, all unaltered provisions shall remain in effect.

### 2. Addendum Acknowledgement Form

Acknowledge receipt of this addendum in the space provided on the Addendum Acknowledgement Form. Proposers must include the signed form with their response. Failure to do so will subject Proposers to disqualification.

### 3. Changes and Clarifications

#### A. **Change, Section 3, Schedule. Revision to Submittal Due Date.**

Current Submittal Due Date: Friday, May 5, 2023, by 2:00 P.M. CT

Revised Submittal Due Date: Friday, May 12, 2023, by 2:00 P.M. CT

#### B. **Clarification, M/WBE Requirements.** The Office of Contract compliance is recommending that the MBE/WBE goal for the above-referenced project be set at 35% M/WBE overall participation for the professional services portion of the contract and 24% MBE and 10% WBE participation for the construction services portion of the contract.

#### C. **Change, Section 6.14, Ownership of Submittal Material.** Revision to 6.14 ("Ownership of Submittal Material"): Any and all references to Section 6.17 ("Use of Sub consultants") within Section 6.14 is hereby deleted and replaced with the with Section 6.16 ("Confidentiality and Freedom of Information Act").

### 4. Attachments

- A. Response to Vendor Questions (follows on next page)
- B. Attachment V - CMaR Preconstruction, GC's and Fee Workbook (file attached as a PDF)
- C. H23-0025 Vendor Registration (file attached as a PDF)

### Response to Vendor Questions

	Section of the RFP	Question	CCH Response
1	Attachments	Page 4 of the RFP identifies the Attachments. Attachment A has a link to the Economic Disclosure Statement and Execution and MBE/WBE Utilization Plan Form. The link is only to the EDS. I didn't see the M/WBE Utilization Plan Form on the website. Please provide the link or the document.	The MBE/WBE Utilization forms are part of the EDS forms and found in the link provided.
2	6.14	Item 6.14 on page 10 references proprietary and confidential trade secrets... as outlined in Section 6.17. Please confirm that's supposed to read 6.16.	Confirmed. Please see Addendum 1.
3	6.18	Page 11, item 6.18 states "Respondents are to include with their proposals a fully completed Attachment A... Attachment A can be found as part of the full proposal package...". As stated in the above question, the link to Attachment A is only the EDS and there is no Attachment A document included in the RFQ Attachments that were issued.	See CCH Response to question 1. Attachment A is the Economic Disclosure Statement and Execution forms. MBE/WBE Forms are part of the EDS packet.
4	9.2.7	Item 9.2.6 on page 16 is for 5-10 similar projects within the past 7 years relative to the Project Scope.. Item 9.2.7 on page 17 is for at least 3 projects completed in the past 5 years that demonstrate construction of large, complex, public sector, health care projects and their relevance to this RFQ. Please note any experience in areas including: preconstruction and construction of capital project; city, county, state, or other government public works project; and health care and hospital systems." Please confirm that the response to 9.2.7 can include non health care "city, county, state, or other government public works projects that included a program similar to the CCH program in this RFP."	As stated in Section 9.2.7, "Please provide a listing and description of at least three (3) projects completed in the previous 5 years that demonstrate the Respondent's experience with construction of large, complex, public sector healthcare projects and their relevance to this RFQ".
5	9.2.9	9.2.9 on page 17 and 18 has contradictory information about the number of references for the proposed staff. The first paragraph asks for 2 references and the last paragraph (top of page 18) asks for 3 references. Please clarify.	Under 9.2.9, the number of references required for Key Personnel (or "key individuals") and proposed project staff differ. Two (2) references are required for <u>all proposed project staff assigned to the Project</u> and that are included in the organizational chart. Each Key Personnel shall have three (3) references.

	Section of the RFP	Question	CCH Response
6	9.2.9	9.2.9 on page 17 asks for an orgcharts.... 9.2.10 on page 18 also asks for an orgcharts. Is 9.2.10 an orgcharts of the firms that comprise the respondent's team? Please clarify.	<p>The organizational chart requested under paragraph one of 9.2.9 is specific to an individual organization. The RFQ requests a description of the <u>individuals'</u> roles and responsibilities within that organization, in addition to a resume that includes a list of projects and the assigned roles on those projects.</p> <p>Services are the construction services by the CMaR as set forth in this RFQ. Under 9.2.10, the RFQ requires, "An organizational chart outlining the <u>Service(s)</u> that each of the Respondent's team members will be responsible for and, to the extent feasible, individuals constituting key personnel. Indicate the organizational relationship of the team members".</p>
7	CMAR Agreement	As outlined in the Pre-Bid Meeting on 4/6/23, experience working within an existing & operating healthcare environment is a key aspect for selection. For ultimate project success, this critical experience is not only essential at the CM level, but also all subcontractors. Please confirm in accordance to the CMAR Agreement the Notice of Bid Opportunity (if required) would be limited to solicit interest in the project leading to the ability of the CM to evaluate prospective bidders and present a bid list of only qualified bidders for Owner approval as outlined in 2.1.19. Also, please confirm the CM will be able to evaluate all bidders not only for scope and cost, but also wherewithal, healthcare experience, and overall project understanding with the ultimate award not required to be the low bidder if all these aspects are not met as being the lowest responsive and responsible bidder.	The CMAR is responsible for preparing a bidding strategy, including bid packaging and permitting strategy, for review and approval by the Owner and the User Agency. See Article 2 for specific requirements and criteria pertaining to the bidding and procurement process.
8	9.2.7	Referencing paragraph 9.2.7 – Specific Project Experience of the RFQ, please provide further clarification regarding experience with "public sector healthcare projects".	Please provide experience with regard to public/government funded healthcare projects that are similar in size, scope, and

	Section of the RFP	Question	CCH Response
			complexity to the specific Work requirements outlines in the RFQ.
9	Attachments	Please provide attachments “A-BB” as outlined on the RFQ for reference.	N/A. Attachments are in the RFQ PDF file. To access the Attachments, please download RFQ PDF file to your computer, open the file using in Adobe Acrobat. Once open, click on the “paperclip icon” located on the left side of the page.
10	Attachments	Please provide all documents that were referenced during the pre-submittal meeting. Scope of work, detailed project overview, and construction phase service requirements	See CCH Response to Question 9.
11	Attachments	Please provide all drawings referenced during the pre-submittal conference along with a detailed project list.	Drawings issued, for the time being, are limited to those that were sent out with the RFQ. The drawing reviewed during the meeting were issued with the RFQ. Additional drawings that were discussed will be provided to the firm awarded the contract.
12	9.2.20	If a firm has performed design work on Cook County Health projects, would there be a conflict for them to participate as an MBE sub consultant?	Determination is made on a case-by-case basis. Vendors are required to provide information regarding any real or potential conflict of interest. Failure to address any potential conflict of interest upon submission of the Submittal may be cause for rejection of the Submittal.
13	NA	Is there a list of firms we can contact that have downloaded the RFQ?	See Attachments to Addendum 1 .
14	Attachments	The RFQ references a number of Attachments on page 4 of 20 that are not available to download from the website. Where can these attachments be found?	See CCH Response to Question 9.

## **List of Attachments**

The Attachments are included electronically to this Addendum.

- Attachment V - CMAA Preconstruction, GC's and Fee Workbook
- H23-0025 Vendor Registration

Proposer(s) can access the following attachments by 1) download and save this RFP file to a local drive and 2) open the RFP document using Adobe application, 3) expand the navigation pane (left of window) and click on the paper-clip icon.

## ADDENDUM ACKNOWLEDGEMENT FORM

As required by the RFP, Proposers must submit this acknowledgement form with their response. One acknowledgement form per response, listing all addenda, is appropriate.

Addendum No.: \_\_\_\_\_

Addendum No.: \_\_\_\_\_

Addendum No.: \_\_\_\_\_

Addendum No.: \_\_\_\_\_

Addendum No.: \_\_\_\_\_

Addendum No.: \_\_\_\_\_

Company Name: \_\_\_\_\_

Representative's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

END OF ADDENDUM