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ADDENDUM NO. 1

February 16, 2022

Title: Inventory Management Services

RFP # H22-0001

1. General

This addendum revises RFP documents. This addendum is issued to respondents of record prior to execution of contract and forms a part of contract documents and modifies previously issued documents. Insofar as previously issued contract documents are inconsistent with modifications indicated by this addendum, modifications indicated by this addendum shall govern. Where any part of the contract documents are modified by this addendum, all unaltered provisions shall remain in effect.

2. Addendum Acknowledgement Form

Acknowledge receipt of this addendum in the space provided on the Addendum Acknowledgement Form. Proposers must include the signed form with their response. Failure to do so will subject Proposers to disqualification.

3. Changes and Clarifications

- A. Proposal Due Date changed from 02/25/2022 by 2:00 PM. to 03/18/2022 by 2:00 PM.
- B. Site Visit Inspection and Questions Dates: Site Inspection on 02/24/2022 at 9:00 AM Central
CCH will hold a at the following location:

John H. Stroger, Jr. Hospital Cook County
1969 West Ogden Ave. Lower-Level Cafeteria
Chicago, IL, 60612

Note: Prospective Proposers MUST submit their contact information via email purchasing@cookcountyhhs.org no later than **02/23/2022 by 2:00 PM Central** to confirm participation and the number of representatives attending the Site Inspection.

Supplement Proposal Questions Due Date: 02/25/2022 by 2:00 PM Central. Supplement Question regarding this RFP shall be directed to purchasing@cookcountyhhs.org.

C. Response to Proposer questions received.

4. Attachments

- A. **Attachment A – SKU Par Carts** (Excel File – File name: CCH_Par_Carts-SKU)
- B. **Attachment B – CCH Information Security Questionnaire Template** (Excel File – File name: CCH_Information-Security-Questionnaire-A1).

Note: The Excel files are attached to this pdf file. To open the file, Download, Save, and Open the file using Adobe. Expand the “Navigation Pane” on left window of the Adobe application and click the “Paperclip” icon to view the Attachment

Responses to Vendor Questions

	Section of the RFP	Question	CCHHS Response
1	Attachment A CCH PAR Details	Is there a centralized location for case cart picking? If so, please list the locations and the approx. number of SKUs per location? If not, please describe the case picking process.	For the OR the centralized location is in Sterile Processing Department (SPD) in Stroger and Provident. There are 291 SKUs in SPD
2	Attachment A CCH PAR Details	On average, how many cases are picked per day and the timing of the case picks (i.e., what time of day and how many days in advance)?	Stroger – 50 cases per day Picked the night before. Provident – projected 25 cases per day Picked the afternoon before.
3	Attachment A CCH PAR Details	Where are the Pyxis cabinets located and approx. how many SKUs per cabinet? Are the Pyxis cabinets access controlled?	*Pyxis cabinets are in the OR Core, hallway and surgical rooms. *Average 24 – 30 items per cabinet. Yes, cabinets are access controlled.
4	Attachment A CCH PAR Details	How is tissue currently stored?	Ambient Temperature tissue is store in the Pyxis unit. Frozen tissue is stored in the freezer controlled by Pyxis
5	Attachment A CCH PAR Details	How many SKUs are stored in each of the Cath/EP, IR, etc., locations? Please list for both specialty and general supplies items. Is there any centralized storage of inventory servicing these locations? If so, please detail.	Cath/EP – 427 IR – 600 Items are stored centrally in IR on racks and hangers. Items stored in Cath Lab are in cabinets throughout the Cath lab.
6	Attachment A CCH PAR Details	Please detail the approx. number of SKUs that are stored in each nursing unit location?	See Attachment A of this Addendum 1.

	Section of the RFP	Question	CCHHS Response
7	Requirements Workbook; CCH PAR Details	How many OR suites are at each facility included in the RFP?	Stroger – 20 Suites Provident – 8 Suites
8	Requirements Workbook; CCH PAR Details	What are the number of SKU per department?	See attached. Stroger Storeroom – 1897 items Stroger SPD – 343 Stroger OR Inventory – 240 Provident Storeroom – 1131 Cermak Storeroom – 601
9	Section 5E	What system is used for clinical documentation of supplies in the Procedural area (Cath/EP/IR/Endo)?	Cerner
10		On the “Information Security Questionnaire”, there doesn’t seem to be options in the drop down for “Weight” on all tabs. Can this be fixed and resent?	See Attachment B of this Addendum 1.
11		It was stated that the general nursing locations have a per-diem room charge currently (no line item patient charging). Am I right to assume that this will be the case moving forward, and as a result, provide pricing for a replenishment only/inventory management solution?	Correct – The general nursing units will continue to use a per diem room charge.
12		When can we expect to receive the item count information by location? Our estimate will rely heavily on this information, so the sooner we can receive, the better. For example... 1 floor clinic A – 200 items 1 floor clinic B – 225 items Etc... for all locations	See Attachment A of this Addendum 1.
13		What is CCH’s Fiscal Year? (I thought I heard that it starts in November, but I’d like to confirm)	December 1 st thru November 30 th .
14		Do you need to attend in order to respond to the RFP’s?	No

ADDENDUM ACKNOWLEDGEMENT FORM

As required by the RFP, Proposers must submit this acknowledgement form with their response. One acknowledgement form per response, listing all addenda, is appropriate.

Addendum No.: _____

Company Name: _____

Representative's Name: _____

Signature: _____

Date: _____

END OF ADDENDUM