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ADDENDUM NO. 1

November 30, 2021

Title: Actuary Service Providers

RFP # H21-0042

1. General

This addendum revises RFP documents. This addendum is issued to respondents of record prior to execution of contract, and forms a part of contract documents and modifies previously issued documents. Insofar as previously issued contract documents are inconsistent with modifications indicated by this addendum, modifications indicated by this addendum shall govern. Where any part of the contract documents are modified by this addendum, all unaltered provisions shall remain in effect.

2. Addendum Acknowledgement Form

Acknowledge receipt of this addendum in the space provided on the Addendum Acknowledgement Form. Proposers must include the signed form with their response. Failure to do so will subject Proposers to disqualification.

3. Changes and Clarifications

4. Attachments

Responses to Vendor Questions

	Section of the RFP	Question	CCHHS Response
1.		<p>The Cook County Government directory (https://www.cookcountyil.gov/service/search-certified-vendors) shows that Axiom is the only company that provides actuarial consulting services in Cook County. If I select “actuarial” in the Business Description” field only Axiom’s record pops up. If I select “actuary” no record pops up. Axiom is DBE-certified by the City of Chicago and MBE-certified in several jurisdictions, including our home state, Rhode Island—Chicago would not grant MWBE certifications to companies not domiciled in IL. In light of these facts, could Axiom team up with a prime contractor and satisfy the 35% participation requirement of this solicitation?</p>	<p>The prime contractor could team up with MBA, Inc. to satisfy the 35% MWBE goal. You may search the Cook County MBE/WBE directory under, “actuarial” and “Insurance”, search yields multiple results.</p>
2.		<p>Item (m) under the ad-hoc analyses identifies new lines of business. As part of the scope of work, should the proposal assume any new lines of business beyond what is included in Section 5. Current State?</p>	<p>Proposers should consider to possible inclusion of MMAI and Exchange lines of business in the future.</p>
3.		<p>It is common for financial statement auditors to request minor edits as part of their review. As such, we request updating item 7.b to say “IBNR annually accepted by auditors with no major adjustments.”</p>	<p>Additional discussions on this requirement may occur during the contracting phase once a vendor is selected.</p>
4.		<p>Please provide examples of specific opportunity evaluations and/or what the current Contractor is providing for this specification requirement.</p>	<p>For example, outlier analysis, cost per service information, cost analysis vs the market, analysis in comparison to state certified actuarial rates for detailed service categories, and other cost savings review ideas and concepts.</p>
5.		<p>For “project budget”, the RFP indicates “the project shall be payable through a competitive contingency rate.” Please provide additional information for what a “competitive contingency rate” entails.</p>	<p>Please submit your project budget. The competitive contingency rate is not applicable to this section.</p>
6.		<p>Please confirm Section 8.6 is the only section of the response that needs to be submitted separately.</p>	<p>Yes</p>
7.		<p>Please provide a list of vendors that submitted questions for this RFP.</p>	<p>N/A</p>

	Section of the RFP	Question	CCHHS Response
8.		What is the anticipated start date of the awarded contract?	Between February 2021 and June 2021 depending on the specific timing of the RFP evaluation, award, and board approval.
9.		If the start date of the contract is before June 15, 2021, the initial three-year contract period would expire before Medicare Advantage bids are due in June 2024. Should the cost proposal include or exclude the Medicare Advantage bids due June 2024? Additionally, please confirm the bids due June 2022 will be included in the scope of this contract.	The Cost Proposal should include the June 2024 bids.
10.		Should the cost proposal include costs for the two one-year contract options or only the initial three-year term?	Please price both components, however, please show the 2 year renewal pricing separately.
11.		If a potential vendor has an existing contract with CCH, can that vendor submit the existing contract as a proposed contract to continue using going forward for this work instead of proposed redlines to the sample contract?	No

ADDENDUM ACKNOWLEDGEMENT FORM

As required by the RFP, Proposers must submit this acknowledgement form with their response. One acknowledgement form per response, listing all addenda, is appropriate.

Addendum No.: _____

Company Name: _____

Representative's Name: _____

Signature: _____

Date: _____

END OF ADDENDUM