



Job Code: 9697

Grade: 14

HCWR: N

Job Title

Epidemiologist I, Bilingual

Department

Public Health

Job Summary

Under the supervision of the Sexually Transmitted Disease (STD) Field Supervisor (Epidemiologist II), provides direct counseling services and contact tracing for clients identified as having STDs. Provides follow-up to assure that clients receive required treatment and comply with other medical recommendations as warranted. Enters information on cases into electronic databases: investigates and closes cases in internal and external electronic databases, including, but not limited to, the Illinois-National Electronic Disease Surveillance System (I-NEDSS) database.

Typical Duties

- Counsels clients about HIV and STD at different locations throughout suburban Cook County
- Conducts field investigations to identify, counsel and refer to treatment contacts to STD in the community
- Monitors, investigates and enters information into internal and external databases: electronically closes cases as appropriate
- Completes morbidity and other disease investigation and case management reports in accordance with Centers for Disease Control and Prevention (CDC) and Illinois Department of Public Health (IDPH) guidelines. Enters information on cases into internal and external databases (e.g., I-NEDSS) to support both STD Field and Surveillance activities in the Communicable Disease Control Unit
- Provides backup to STD Surveillance staff as directed by the STD Program Manager or designee. Provides general program and unit support as assigned.

Minimum Qualifications

- Bachelor's Degree from an accredited college or university
- Valid driver's license and an insured vehicle for field duties or an acceptable and reliable means of transportation
- Trained and certified in NIMS FEMA IS-100.b Management within six (6) months of employment
- Bilingual

Preferred Qualifications

- Bachelor's Degree, preferably in Public Health or in the natural sciences with coursework in epidemiology or biostatistics from an accredited college or university
- One (1) year professional experience in the area of communicable disease control and field investigation or equivalent
- Knowledge of computer software packages including word processing, database and spreadsheet software



Knowledge, Skills, Abilities and Other Characteristics

- Effective written and verbal communication skills
- Ability to work independently
- Ability to elicit information from and provide information to clients with a variety of educational, social and ethnic backgrounds
- Knowledge of microbiology, infectious diseases epidemiology and basic statistics

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.