

Standard Job Description

Job Code: <u>9656</u> Grade: <u>16</u> HCWR: <u>N</u>

Job Title Public Health Educator Senior, Bilingual Department Public Health

Job Summary

The Public Health Educator Senior, Bilingual conducts outreach and education and implements health education strategies to promote health, well-being, and equity.

Typical Duties

- Maintains current and build new relationships with suburban Cook County communities.
- Plans, implements, or evaluates health education initiatives.
- Performs outreach and education on public health issues and to support priorities of the Unit and agency.
- Participates in staff meetings and attends trainings for professional skill development.
- Performs administrative duties related to responsibilities.

Minimum Qualifications

- Bachelor's degree from an accredited college or university
- One (1) year of post-graduate practical experience working within a community-based setting.
- Position requires moderate to heavy local travel for which the employee must possess a valid driver's license and insured vehicle or otherwise provide an acceptable and reliable means of transportation
- Bilingual

Preferred Qualifications

• NA

Knowledge, Skills, Abilities and Other Characteristics

- Understands principles to community organizing and program development.
- Ability to work with people of diverse backgrounds, communicate well both verbally and in writing; coordinate activities and projects; operate with minimal supervision, as well as within a team setting.
- Proficiency in Microsoft Office

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.



The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.