



**Job Code:** 8079

**Grade:** 24

**HCWR:** N

**Job Title**

Chief Medical Officer, Managed Care

**Department**

Health Plan Services

This position is exempt from Career Service under the CCH Personnel Rules.

**Job Summary**

This position oversees all medical care and medical management utilization review activities for Cook County Health (CCH) sponsored health plan serving Medicaid recipients or any other government sponsored program. The Chief Medical Officer, Managed Care (CMO, MC) oversees the health care needs of the membership while ensuring balance of the overall managed care costs. The position serves as the principal medical policy advisor to the health plan leadership, as well as CCH leadership, for managed care members. The incumbent provides professional leadership and direction to the utilization/cost management and clinical quality management functions. The position represents health plan to all in and out of network providers that serve managed care members. The position assists CCH leadership in monitoring and developing capacity for primary care and specialty care services reflects the needs of current and anticipated managed care members. This position establishes collaborative working relationships with other managed care functions that interface with the contracted Third Party Administrator such as medical management, provider relations, member services, and managed care operations and administration. Assists in short and long range program planning, total quality management and building external relationships.

**General Administrative Responsibilities**

*Collective Bargaining*

- Review applicable Collective Bargaining Agreements and consult with Labor Relations to generate management proposals
- Participate in collective bargaining negotiations, caucus discussions and working meetings

*Discipline*

- Document, recommend and effectuate discipline at all levels
- Work closely with labor relations and/or labor counsel to effectuate and enforce applicable Collective Bargaining Agreements
- Initiate, authorize and complete disciplinary action pursuant to CCH system rules, policies, procedures and provision of applicable collective bargaining agreements

*Supervision*

- Direct and effectuate CCH management policies and practices
- Access and proficiently navigate CCH records system to obtain and review information necessary to execute provisions of applicable collective bargaining agreements



**General Administrative Responsibilities**

*Management*

- Contribute to the management of CCH staff and CCH' systemic development and success
- Discuss and develop CCH system policies and procedures
- Consistently use independent judgment to identify operational staffing issues and needs and perform the following functions as necessary; hire, transfer, suspend, layoff, recall, promote, discharge, assign, direct or discipline employees pursuant to applicable Collective Bargaining Agreements
- Work with Labor Relations to discern past practice when necessary

**Typical Duties**

- Leads and oversees clinical strategy and clinical programs for physical and behavioral health
- Responsible for Utilization Management Program, Care Coordination, Long-Term Services and Support, Quality Improvement, Accreditation, Credentialing, pharmacy, Appeals and Grievances, Health Services, Behavioral Health Services, and Medical Policy.
- Responsible for ensuring managed care members receive quality, cost effective health care
- Designs and implements managed care policies, goals and objectives
- Plans, organizes, and directs the medical services Health Plan Services program, consisting of all primary and specialty services for in-patient, out-patient, preventive and wellness programs
- Monitors and works with providers to develop and maintain appropriate capacity for these services to meet the needs of members
- Provides professional leadership and direction to the functions within the Medical management department (Utilization, Clinical Quality Management and Credentialing)
- Supports collaborative relationships with physicians and hospitals
- Establishes, evaluates, and modifies medical decision-making policies and review criteria, as appropriate
- Participates in the Appeals and Grievance process to assure timely, accurate responses to members
- Creates strategic opportunities to control cost and increase quality
- This position may serve as a member or chair the following committees:
- Quality Management Committee
- Credentialing Committee
- Physician Advisory Panel
- Other committees, public and internal, as assigned
- Attends all quarterly quality meetings
- Performs other duties as deemed necessary by the CCH Chief Executive Officer, Health Plan Services
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**Reporting Relationship**



Reports to the Chief Executive Officer, Health Plan Services

**Minimum Qualifications**

- Doctor of Medicine (MD) or Doctor of Osteopathic Medicine
- Active, unrestricted State of Illinois medical license
- Board certification by an American Board of Medical Specialties (ABMS) recognized specialty board
- Eight (8) years of clinical practice
- Prior experience with the development and implementation of clinical practice guidelines
- Experience with low income populations, including Medicaid, under and uninsured persons, dual eligible (Medicaid/Medicare)
- Knowledge of relevant regulatory and accreditation agencies and requirements

**Preferred Qualifications**

- Experience with Disease Management, Quality Management, and Pharmacy Management
- Certification by the American Board of Quality Assurance and Utilization Review Physicians or the American Board of Medical Management
- Master's in Public Health, MBA or MA

**Knowledge, Skills, Abilities and Other Characteristics**

- Must possess excellent communications skills to interface with providers, staff, and management
- Short-term and long term planning skills
- Leadership skills
- Knowledge of Microsoft Office products (Word, Excel, PowerPoint)

**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

**The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.**

**For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.**