



Job Code: 7958
Grade: NoPay
HCWR: N

Job Title

Contractor-HHS (Infection Control Consultant)

Department

Infection Control (Provident Hospital)

This position is exempt from Career Service under the CCH Personnel Rules.

Job Summary

The Infection Control Consultant develops, implements, and evaluates the hospital wide infection prevention and control program including healthcare associated infection surveillance; management of influx of potentially infectious patients; cleaning and disinfection of environment, medical equipment, devices, and supplies; antibiotic stewardship; and policies and procedures that adhere to nationally recognized guidelines, under guidance and as directed by the department. Oversees the infection prevention and control program management and planning for Joint Commission Accreditation and accreditation related activities for Provident Hospital including underlying clinic and dialysis unit. Sets guidelines to meet requirements for Joint Commission Accreditation leading to successful accreditation for all entities within the hospital. Reviews and maintains a comprehensive accreditation plan adhering to standards, prioritized interventions and on-going monitoring for compliance as established by Joint Commission for all accreditation requirements. Reviews and manages a plan to assure compliance with Centers for Medicare and Medicaid Services (CMS) Conditions of Participation. Coordinates efforts with primary stakeholders to assure regulatory compliance with standards.

Typical Duties

- Develops and leads a regulatory survey readiness program related to infection prevention and control in support of the organization's mission, values and business objectives
- Monitors and updates the infection prevention and control plan based on risk priorities, as needed
- Implements the infection plan prevention and control plan using evidence-based national guidelines
- Evaluates the infection prevention and control plan, communicates findings to stakeholders and revises plan as needed
- Establishes guidelines to meet Joint Commission accreditation requirements for infection prevention and control
- Develops and maintains an infection prevention and control project plan linked to standards with on-going monitoring and reporting to senior management
- Serves as the infection prevention and control resource in questions related to Joint Commission accreditation and to CMS standards
- Works with senior management and clinical staff in leading and managing infection prevention and control related accreditation process and standard adherence
- Coordinates infection prevention and control activities with subject matter experts and unit business owners
- Conducts training and coaching to support understanding of accreditation standards and requirements related to infection prevention and control



Typical Duties

- Develops and maintains plans to assure compliance with regulatory requirements related to infection prevention and control
- Develops and manages audit activities to ensure compliance with infection prevention and control accreditation standards and develops and maintains a dashboard to demonstrate ongoing compliance
- Facilitates communication of information among governance committees and serves as liaison on accreditation issues and changing standards
- Maintains accreditation and audit document library
- Performs other duties as assigned

Minimum Qualifications

- Bachelor's degree from an accredited college or university
- Five (5) years of experience in infection prevention and control role within a large hospital or healthcare system
- Five (5) years of experience with accreditation and regulatory survey process, development and follow-up of corrective plans
- Experience and knowledge of local, state, and federal regulations for infection prevention and control
- Current work experience and knowledge of AAMI standards and CDC guidelines
- Current work experience and knowledge of Joint Commission standards and the Centers for Medicare and Medicaid Services Conditions of Participation regulations
- Proficiency using Microsoft Office (Outlook, Excel, Word, and PowerPoint)

Preferred Qualifications

- Master's degree or higher from an accredited college or university
- Five (5) years of experience in developing and implementing an infection prevention and control program or accreditation plan
- Infection Control certification through CBIC

Knowledge, Skills, Abilities and Other Characteristics

- Knowledge of local, state, and federal regulations and requirements related to infection control and prevention
- Proficiency using Microsoft Office (Outlook, Excel, Word, and PowerPoint)
- Excellent verbal and written communication skills necessary to communicate with all levels of staff and a patient population composed of diverse cultures and age groups
- Excellent program development, management and leadership skills
- Strong customer service and empathy skills



Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.