



**Job Code:** 7922

**Grade:** 19

**HCWR:** N

**Job Title**

Community Based Social Work Care Coordinator,  
Juvenile Justice

**Department**

Juvenile Temporary Detention Center

**Job Summary**

The Community Based Social Work Care Coordinator, Juvenile Justice (CBSWCCJJ) supports the provision of behavioral health care coordination in a manner that recognizes justice involved youth, their families, and the medical home care teams as essential partners in the youth's care. These services are offered at the youth's home, physician office, and/or other health care facilities. Completes assessments of unmet behavioral health or medical care needs and/or the presence of social determinants that impact the provision of care. Specializes in the immediate screening and assessment of adolescents identified in court room visits. Collaborates with youth, families, Integrated Care Management, medical home care team and/or the Behavioral Health Consortium to develop and implement a care plan that mitigates barriers and links patients to appropriate resources. The CBSWCCJJ works across sites of care and with multiple disciplines to achieve the desired outcomes for the justice involved youth. Supervises the activities of the assigned Community Health Worker, Juvenile Justice (CHWJJ).

**Typical Duties**

- Uses all available information sources to support care coordination activities-this may include portals, electronic medical records, claims data, plan information, utilization management information, and Milliman Care Guidelines (MCG).
- Completes screenings, assessments and care plan in accordance with contractual requirements and Care Coordination policy and procedure.
- Integrates information from claims review, notes, screenings, assessments and Medical Home teams in care plan.
- Screens behavioral health needs of youth/family to create an Individual Plan of Care (IPOC) which includes structured interviews, DSM-5 Level 1, CATS. Tracks youth's progress regarding goal achievement on the care plan.
- Updates documents based on youth's progress, changes in priorities, changes in health status or new information. Maintains continuous contact with providers throughout all processes regarding screening, assessments, IPOC's and any additional care coordination.
- Supports care coordination referrals from multiple sources including youth/family requests, probation/court referrals, other juvenile justice or law enforcement referrals, medical home referrals, data reports or changes in health status
- Assists members and families with filling out applications, i.e., Medicaid, addressing other social determinant and determining eligibility for any other benefits and assist with enrollment.
- Provides relevant education, counseling and support to assist youth with the achievement of goals.
- Interfaces with Medical Home team, the Behavioral Health Consortium, probation/court representatives and justice involved youth at prescribed or agreed upon intervals.
- Participates in Interdisciplinary Care Teams, presents own youth, and provides guidance on



### **Typical Duties**

others not directly managed.

- Conducts face to face visits of youth with high or moderate risk stratifications on a quarterly basis.
- Conducts monthly outreach for high-risk youth who are stable, more often for youth undergoing a transition or a change in treatment. Updates medical home team on status.
- Completes all required trainings, workshops, etc. within the required timeframe.
- Collaborates with medical home assignments to identify resources and process for effective communication.
- Works with identified guardian to coordinate transitional housing plans for youth who have been identified as homeless or in need of stable housing
- Conducts outreach to Case Management Department at hospital when youth are admitted. Meets established case deadlines.
- Travels to the home of the justice involved youth or their sites of care.
- Performs other duties as assigned.

### **Minimum Qualifications**

- Licensed in the State of Illinois as a Licensed Social Worker (LSW), Licensed Clinical Social Worker (LCSW), Licensed Professional Counselor (LPC), or Licensed Clinical Professional Counselor (LCPC)
- Three (3) years of health care work experience
- Prior care management work experience in a social service agency, physician group, hospital, Emergency Department, or juvenile justice setting
- Valid Driver's license and mandatory vehicle insurance or other means of transportation

### **Preferred Qualifications**

- Bilingual
- Experience working with justice involved youth

### **Knowledge, Skills, Abilities and Other Characteristics**

- Knowledge of Microsoft Office products
- Effectively communicates care coordination benefits to youth/families, Medical Home Teams and hospital-based staff
- Collaborates effectively with team members
- Solution-oriented skills
- Ability to work at a fast-paced
- Ability to effectively prioritizes tasks
- Ability to work independently
- Ability to probe to get to underlying behaviors or youth/family assumptions that are driving care coordination results
- Ability to communicate non-judgmental attitude



**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

**The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.**

**For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.**