



Job Code: 7829

Grade: 22

HCWR: N

Job Title

Certified Hand Therapist, CCH

Department

Occupational Therapy Administration

Job Summary

The Certified Hand Therapist, CCH provides specialized care including both evaluations and treatments of the hands, wrist and upper extremity. The position works primarily with outpatient populations such as but not limited to post-operative orthopedic, trauma, burn or chronic system disorders which may impair the underlying function of the hand, wrist, elbow or shoulder. Participates with hand clinic and inpatient/outpatient care as required by patient diagnosis and/or coverage assistance.

Typical Duties

- Evaluates and treats various patient populations with hand, wrist, elbow, and shoulder dysfunction, primarily on in the outpatient setting however may have cross-coverage responsibilities.
- Performs screening, specialized assessments and treatments on complex patients.
- Gathers, interprets and summarizes medical, evaluation and treatment information from a variety of sources into appropriate patient documentation according to departmental policies.
- Makes developmental and/or age appropriate modifications in observation, evaluation and treatment methods/activities in order to evaluate/treat patients who may have difficult circumstances and multiple diagnosis.
- Communications with the Orthopedic and Hand Surgeons within the Cook County Health & Hospitals (CCHHS) system.
- Acts as a liaison to represent the department on special assignments within the CCHHS organization.
- Performs custom orthosis fabrication for both in and outpatient populations as related to hand/wrist dysfunction.
- Mentors junior staff to improve the overall understanding, knowledge and execution of evaluation, treatments and splinting of the hand, wrist and upper extremity.
- Trains Certified Occupational Therapy Assistants (COTA) and Occupational Therapy (OT) students as outlined by Occupational Therapy services and according to state licensure.
- Takes responsibility for workflow and assignments in various clinical areas providing coverage when other staff members are absent.
- Records and maintains records, statistics and schedules.
- Takes initiative when dealing with unexpected occurrences such as staff absence and fluctuating workload.
- Assists with durable medical equipment needs of the department by performing stock, inventory and ordering of supplies based on department and patient needs.
- Assists to maintain work area and facility tidy, organized, presentable and clean.
- Supports and participates in Departmental and professional licensure activities.
- Performs other duties as assigned.



Minimum Qualifications

- Bachelor's degree or higher in Occupational Therapy from an accredited college or university
- Valid licensure in good standing as an Occupational Therapy in the State of Illinois
- Valid National Board for Certification in Occupational Therapy (NBCOT) certification
- Valid Certified Hand Therapy (CHT) Certification
- Five (5) years of practice within the outpatient hand therapy realm
- Basic proficiency using Microsoft Office
- Must possess a Cardiopulmonary Resuscitation (CPR) certification

Preferred Qualifications

- Bilingual English/Spanish

Knowledge, Skills, Abilities and Other Characteristics

- Knowledge of educational and research administration
- Knowledge of orthosis fabrication
- Knowledge and understanding of the Microsoft applications (Word, Excel, Access, PowerPoint and Outlook)
- Strong verbal and written communication skills
- Interpersonal skills for managing inter-professional communication required in a multidisciplinary team
- Ability to work collaboratively in a complex organizational culture and reporting structure, including cross-functional coordination with the correctional system
- Cultural and linguistic competence to work with a diverse patient population

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.