Job Title
Recovery Coach

Department
Integrated Care

Job Summary
Working closely with the medical providers and care coordination team, the Recovery Coach provides individualized and evidence based substance use recovery services to patients identified in various Cook County Health & Hospitals System (CCHHS) locations including Emergency Departments (ED), Ambulatory Community Health Network (ACHN) sites, Community Triage Center, or Cermak Health Services. This is a grant funded position. Cook County Health & Hospitals System has received approval to implement a State Targeted Response to the Opioid Crisis (Opioid STR). The grant is intended to support specialized screening, linkage case management, and recovery support services, including Medication Assisted Treatment (MAT) for persons with Opioid Use Disorders (OUD). The Opioid STR will expire on June 30, 2018, with opportunity to be refunded for an additional year.

This position is exempt from Career Service under the CCHHS Personnel Rules.

Typical Duties
- Completes screenings for substance use disorders for patients in the ED setting, ACHN sites or Cermak health services. Assesses for patient’s readiness for treatment and appropriate level of care, including Medication Assisted Treatment (MAT).
- Assists patients in identifying goals related to reduction or abstinence of substance use. Assess for potential barriers to meeting recovery goals, and assist patient with implementing plans to achieve recovery goals.
- Provides education to patients on ways to reduce or abstain from high-risk substance use behavior.
- Educates patients on Narcan (Naloxone) administration and overdose prevention. Facilitates patient’s ability to access and obtain overdose prevention kits.
- Relays information regarding results of screening, assessment, and plan of care to appropriate members of the health care team.
- Connects patients to recovery oriented community resources, including 12-step programs, SMART recovery meetings, treatment facilities, sober living environments, etc.
- Performs supportive tasks for patients, such as appointment scheduling, referrals to community based resources and directions on how to access; and follows up after all activities to determine success.
- Supports efforts to locate patients. This may include calling medical homes, substance abuse treatment facilities, driving past last known address and meeting patients in the community.
- Makes follow-up calls to patients following discharge from ED, inpatient, clinic visits, incarcerations, or treatment facilities.
Typical Duties continued
- Facilitate didactic and therapeutic groups and activities aimed at increasing recovery behaviors.
- Utilize internal and external organizational resources to facilitate engagement and retention in recovery services.
- Documents all activities in appropriate files and systems, which may include medical records, care management systems, etc in aligned with team’s quality improvement efforts.
- Retrieves documents from organization to support effective transitions.
- Completes all education activities/training as requested.
- Participates in Interdisciplinary Rounds as requested
- Protects Protected Health Information (PHI) and complies with CCHHS Privacy Policy.
- Participates in regularly scheduled team meetings.

Reporting Relationships
Reports to the Recovery Coach Coordinator

Minimum Qualifications
- High School Diploma or GED
- Two (2) years of experience working with individuals with substance use disorders, completing screenings, assessments, providing education, and completing case management activities.
- One (1) year experience facilitating therapeutic or educational groups.
- One (1) year experience working for a culturally diverse population.
- Basic proficiency using Microsoft Office, Cerner, and/or Texture software.
- Must possess a Certified Alcohol and Other Drug Abuse Counselor (CADC), Certified Reciprocal Alcohol and Other Drug Abuse Counselor (CRADC), Medication Assisted Addiction Treatment Professional (MAATP), or Mental Illness Substance Abuse (MISA) certification from Illinois Alcohol and Other Drug Abuse Professional Certification Association, Inc. (IAODAPCA).
- Must possess a valid driver’s license and current vehicle insurance coverage.

Preferred Qualifications
- Associates degree or higher from an accredited college or university
- One (1) year or more working with patients in Medication Assisted Treatment programs.
- Prior experience in a health care setting.
- Bilingual in English/Spanish or English/Polish

Knowledge, Skills, Abilities and Other Characteristics
- Knowledge of evidence-based practices for substance use treatment, with strong emphasis on harm-reduction, motivational interviewing, and stages of change.
- Knowledge of the American Society of Addiction Medicine (ASAM) criteria and its correlation to determining appropriate level of care.
- Knowledge of community based recovery resources in the Chicago area.
- Ability to effectively use technology and utilize software for completing notes, tracking appointments, coordinating care activities.
- Ability to communicate effectively with diverse audiences.
Knowledge, Skills, Abilities and Other Characteristics continued

- Ability to work independently and as part of team.
- Ability to effectively prioritize work.
- Ability to meet deadlines.

Physical and Environmental Demands
This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.

Approval: ____________________________
Sarah Elder
Behavioral Health Integration Manager

Date: ____________________________

 Approval: ____________________________
Gladys Lopez
Chief Human Resources Officer

Date: ____________________________