



Job Code: 6677

Grade: RG2

HCWR: N

Job Title

In-House Registry Nurse-Specialty

Department

IV Chemotherapy

Job Summary

The In-House Registry Nurse Specialty (IHRN) is a professional nursing position who specializes in caring for patients diagnosed with cancer. The IHRN is the patient's first line of communication and helps to coordinate the many aspects for care for the patient while receiving chemotherapy and providing supportive care to significant others. The IHRN administers care by means of the nursing process and is responsible for providing safe, effective nursing care for patients, independently and collaboratively. As a member of the healthcare team, the professional nurse continuously assesses, delegates, and monitors patient care in an ethical way to a diverse patient population. The IHRN may provide chemotherapy in the Chemotherapy Infusion Center.

Typical Duties

- Reviews patient health history
- Reviews medical record for chemotherapy orders, consents, history and physical, pregnancy status, allergies, and laboratory results prior to initiating every treatment
- Performs chemotherapy dose calculations
- Assesses for and documents toxicities to chemotherapy/biotherapy
- Conducts initial, ongoing patient assessment and ensure patients comfort during infusion procedure
- Assesses, monitors, and documents patients physical and emotional status
- Establishes and maintains peripheral IVs and central venous access devices, including restoring patency of central line catheters
- Administers hazardous and non-hazardous drugs, inclusive of chemotherapy/biotherapy, blood products, and intravenous fluids
- Prioritizes patient care based on laboratory results
- Communicates directly with pharmacy regarding status of chemotherapy/biotherapy drugs
- Administers medications intravenously and by injection
- Monitors patients for, and treats patients with, adverse reaction to medications that may arise . Monitors IV tubing, IV sites, medication flow, and patient response to drug therapy
- Assists Oncologist with Intrathecal chemotherapy administration as assigned
- Maintains infection control practices, such as hand hygiene, wearing personal protective equipment (PPE)
- Educates patients/family about cancer, treatment plan and side effects
- Facilitates the learning of patients, to plan for, how to manage symptoms throughout treatment by using an interpreter when warranted
- Establishes a therapeutic nurse-patient, nurse-family relationship
- Demonstrates competence in the safe and effective use of clinical equipment necessary for providing safe patient care
- Makes appropriate and timely decisions in an emergency situation
- Applies knowledge of standard operating policies and procedures
- Establishes nursing diagnosis, problems and desired outcomes and interventions based on



Typical Duties

- the Treatment plan and patient needs
- Collaborates with patient, significant other and other healthcare team members in planning care and discharge
- Provides appropriate education and guidance to patients and significant others on symptom management and complications of therapy and when to contact a health care professional
- Collects assessment data and develops an individualized plan of care in collaboration with patient/ significant other and other health care team members. The plan is developed with consideration to the patient's age appropriate needs, cultural and spiritual values; learning needs, biophysical, psychosocial, environmental needs, self-care capabilities, safety, infection control, and nursing standards of practice
- Performs ongoing and scheduled reassessments according to Divisional/department standards
- Establishes nursing diagnosis, problem, desired outcome, and interventions based on assessed needs
- Performs transfer assessments and handoff of patients to other levels of care or discharge

Minimum Qualifications

- Licensed Registered Professional Nurse in the State of Illinois
- Two (2) years of oncology/chemotherapy nursing experience
- Basic Life Support Certification (BLS)
- Complete the Oncology Nursing Society (ONS)/Oncology Nursing Certification Corporation (ONCC) Chemotherapy Biotherapy Certificate Course and provide proof of successful completion

Preferred Qualifications

- NA

Knowledge, Skills, Abilities and Other Characteristics

- Knowledge about various medication, including chemotherapy/biotherapy
- Knowledge of Health Insurance Portability and Accountability Act (HIPPA) and principles of confidentiality and privacy
- Excellent interpersonal, verbal, and written communication skills aimed at a diverse patient population
- Demonstrate analytical and organizational, problem solving, critical thinking and conflict management/resolution skills.
- Ability to organize tasks base on multidisciplinary care needs
- Ability to provide excellent customer service and show empathy
- Ability to work independently in a structure setting and with the multidisciplinary team
- Ability to communicate with doctors, APNs, pharmacist about patient treatment plans
- Ability to maintain a professional demeanor and composure when challenged
- Ability to remain calm during emergencies
- Ability to consistently push, pull, twist, turn, bend, kneel, stoop, lift and reach above shoulder and stand for prolonged periods of time
- Ability to walk extensively, lift moderately heavy objects, and climb stairs



Knowledge, Skills, Abilities and Other Characteristics

- Ability to tolerate exposure to unpleasant noise, odor, and temperature
- Ability to use electronic medical record (EMR) to collect and document patient information
- Ability to communicate with the doctor on behalf of the patient/family
- Flexible and adaptable to changes in patient assignment
- Strong attention to detail

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.