



**Job Code:** 6561

**Grade:** KP1

**HCWR:** N

**Job Title**

Attending Physician X

**Department**

Medicine (Hematology/Oncology)

**Job Summary**

Under the direction of the Chair of the Division of Hematology and Oncology, the Attending Physician performs professional work in medical, educational and research activities. The Attending Physician is an expert in the care and treatment of patients with cancer and benign hematological conditions providing knowledgeable, compassionate, and holistic care to the patients they serve. Provides inpatient and outpatient and electronic consultative care in hematology and oncology. Participates in clinical trials to investigate new and better treatment strategies for patients with cancer. The Attending Physician will be credentialed in Internal and Hematology/Oncology Medicine at Stroger and Provident Hospitals of Cook County providing inpatient care. Ambulatory services may include clinical work at ambulatory sites other than the central campus.

**Typical Duties**

- Staffs out-patient care sessions in the sub-specialty clinic, providing direct patient care and supervising trainees
- Provides care for in-patient oncology and/or hematology consult services
- Supports care of patients throughout Cook County Health (CCH) network through direct care, consultation, or electronic consultation
- Sets standards and ensures the provision of consistent high-quality care to patients with hematology and oncology disorders by educating, assisting, and guiding primary care physicians
- Supervises and trains hematology/oncology subspecialty fellows. Supervises and trains rotating residents and medical students. Supervises and collaborates with hematology/oncology nurse clinicians
- Supervises Infusion Center chemotherapy nursing staff. Maintains accurate medical records. Maintains accurate and timely completion of billing encounter forms
- Participates in the division performance improvement program and departmental and hospital performance improvement activities
- Attends meetings and participates on committees as assigned
- Performs other duties as assigned

**Minimum Qualifications**

- Doctor of Medicine (MD) or Doctor of Osteopathy Medicine (DO) from an accredited college or university
- Licensed as a physician in the State of Illinois (or have the ability to obtain license prior to employment)
- Current DEA license or the ability to obtain license prior to starting employment
- Current Illinois Controlled Substance License or the ability to obtain license prior to starting employment
- Board certification or Board eligibility by American Board of Internal Medicine (ABIM) in a



**Minimum Qualifications**

Hematology or Oncology subspecialty

- Experience with participation in NCI sponsored clinical trials

**Preferred Qualifications**

- Experience with electronic medical record (Cerner)

**Knowledge, Skills, Abilities and Other Characteristics**

- Excellent clinical and technical skills necessary to evaluate and mentor fellows and residents
- Excellent written and oral communication skills necessary to communicate with a diverse student and patient population, educational administrators, and all levels of personnel within a highly complex health care system.
- Strong interpersonal skills necessary to work collaboratively with all levels of health care staff and education practitioners.
- Skill in the use of Microsoft Word, Excel, and PowerPoint.
- Ability to work and make sound judgments in a stressful and fast paced environment.
- Ability to prioritize, plan and organize projects and tasks while meeting deadlines.
- Ability to multi-task and meet deadlines in a fast paced and stressful environment
- Ability to adhere to System, hospital and department policies and standards
- Ability to maintain a professional demeanor and composure when challenged
- Ability to train by presenting concepts and demonstrating tasks
- Good physical and mental health
- Ability to see and hear clearly (including with correction)
- Ability to follow hospital protocol when exposed to noise, chemicals, disease, blood borne pathogens, patient violence and procedural injuries
- Ability to work flexible hours including weekends, evenings and holidays as needed
- Demonstrate analytical and organizational, problem-solving, critical thinking, and conflict management/resolution skills
- Demonstrate infection control practices
- Demonstrate the ability to follow department specific engineering, work practice controls and work area safety precautions
- Demonstrate attention to detail, accuracy and precision in decision making
- Must be able to travel to work sites throughout Cook County

**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.



**The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.**

**For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.**