

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612



Job Code: 6561
Grade: K
FLSA: Exempt

Standard Job Description

| <u>Job Title</u> | <u>Department</u> |
|--------------------------|--------------------------------------|
| Attending Physician X-SC | Pulmonary and Critical Care Medicine |

Job Summary

Under the direction of the Cook County Health & Hospitals System (CCHHS) Chair of the Division of Pulmonary Medicine, the Pulmonary, Critical Care, and Sleep Medicine physician performs professional medical work in the medical, educational and research activities throughout the Cook County Health & Hospitals System (CCHHS). The physician works in the critical care units and on the pulmonary medicine consultation and ambulatory services as required. Manages critically ill patients and patients with pulmonary disease, performs related duties as required.

Typical Duties

- Participates as a clinician in the diagnosis and treatment of conditions falling within the specialty of pulmonary and critical care medicine
- Prescribes necessary treatments and performs necessary procedures to be undertaken, makes unit and laboratory rounds; reviews clinical and other records; examines patients
- Participates in and supervises the care of patients
- Supervises and educates other critical care unit physician staff and nurses under his/her jurisdiction as a means of insuring the quality of care for critically ill patients and patients with pulmonary disease
- Participates in clinical discussions and staff meetings and leads or participates in discussions regarding the care and treatment of patients under the care of primary attending staff
- Conducts and participates in performance improvement activities
- Participates in hospital programs; and works not less than forty hours per week at a Cook County Health and Hospitals System facility
- Performs only such procedures and/or treats only such conditions as were approved at the time of appointment and/or reappointment and which are matters of record in his/her file in the office of the Medical Director
- Serves as full-time attending physician and actively participates in the day-to-day function of patient care as a primary provider to patients in pulmonary and critical care medicine rotations in the system
- Provides consultation and follow-up for other patients with potentially life-threatening or unstable conditions and pulmonary diseases as needed
- Sets standards and ensures the provision of consistent high quality care to critically ill patients and patients with pulmonary disease by educating, assisting and guiding primary care physicians in the appropriate management of critically ill patients and patients with pulmonary disease
- Ensures appropriate triage, management and continuity of care for critically ill outpatients and patients with pulmonary disease by participating in programs and protocols and providing consultation for individual patients when needed

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Typical Duties continued

- Participates in the Division performance improvement program and departmental and hospital performance improvement activities. Takes initiative in identifying and correcting system problems related to the care of critically ill patients and patients with pulmonary disease
- Serves as member of Hospital and system Committees in the Cook County Health and Hospitals System as assigned
- May take on other administrative and leadership roles in Pulmonary, Critical Care, and Sleep Medicine as required

Reporting Relationships

Reports to the Chair of the Division of Pulmonary Medicine, ICU

Minimum Qualifications

- Current Medical or Osteopathic doctor's degree to practice medicine in the state of Illinois
- Licensed as a physician in good standing in the State of Illinois
- Illinois and Federal Controlled Substance License
- Certification by the American Board of Internal Medicine or the equivalent in Internal Medicine
- Certification by the American Board of Internal Medicine with special Certification Pulmonary, Critical Care, and Sleep Medicine of be eligible for certification
- Current Advanced Cardiac Life Support (ACLS) certification
- Current Basic Life Support (BLS) certification

Knowledge, Skills, Abilities and Other Characteristics

- Thorough knowledge and understanding of the Health Insurance Portability and Accountability Act (HIPAA) to ensure the protection of the confidentiality and security of healthcare information for all patients
- Knowledge of modern principles, practices and techniques of pulmonary and critical care medicine, equipment, instruments and materials used in procedures relating to the specialty; principles, practices and techniques of general medicine
- Effective interpersonal and communication skills
- Skills needed to assess a project, develop and carry out a plan of implementation and maintain/manage the project to completion
- Skill in the use of specialized laboratory equipment where appropriate, and demonstrated teaching and administrative skills
- Ability to work as a member of an interdisciplinary care team
- Ability to diagnose medical or surgical problems and to prescribe treatment for conditions arising within the fields of pulmonary, critical care, and sleep medicine
- Ability to provide supervision and leadership to fellows and residents, attending's, nursing and other support staff within the division
- Must be able to take initiative, work with or without direct supervision
- Ability to cooperate with others in same job category to arrange for vacation/time-off coverage
- Must be able to participate in departmental quality improvement and other activities as assigned

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Physical and Environmental Demands

This position is functioning within a healthcare environment. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures. This position is functioning within a healthcare environment. This position requires the ability to bend, lift, and push moderately heavy objects. Additionally this position is required to stand, stoop, bend, and reach for extended periods.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:



Shirin Muzaffar
Chair of the Division of Pulmonary Medicine, ICU

10/6/2016

Date

Approval:

Gladys Lopez
Chief of Human Resources

Date