



**Job Code:** 6548

**Grade:** KP1

**HCWR:** N

**Job Title**

Attending Physician VIII (Hospitalist)

**Department**

Medicine (Stroger/Provident)

This position is exempt from Career Service under the CCH Personnel Rules.

**Job Summary**

The primary focus of the Attending Physician VIII (Hospitalist) is hospital medicine; provides direct comprehensive care to inpatients of Cook County Health (CCH) hospitals which include John H. Stroger, Jr. Hospital (JSH) and Provident Hospital (PH). Responsibilities include: supervises house staff and teaching medical students, rotating on an attending directed non-teaching service at JSH and PH. Consults and collaborates with other attending physicians and specialists. Coordinates the activities of Division's interdisciplinary rounds teams, physician coordinator program, and hospital capacity management program. Coordinates quality improvement processes. Participates in Cook County Health (CCH) approved projects and/or committees and performs other duties as assigned by the Division Chair.

**General Administrative Responsibilities**

*Collective Bargaining*

- Review applicable Collective Bargaining Agreements and consult with Labor Relations to generate management proposals
- Participate in collective bargaining negotiations, caucus discussions and working meetings

*Discipline*

- Document, recommend and effectuate discipline at all levels
- Work closely with labor relations and/or labor counsel to effectuate and enforce applicable Collective Bargaining Agreements
- Initiate, authorize and complete disciplinary action pursuant to CCH system rules, policies, procedures and provision of applicable collective bargaining agreements

*Supervision*

- Direct and effectuate CCH management policies and practices
- Access and proficiently navigate CCH records system to obtain and review information necessary to execute provisions of applicable collective bargaining agreements



**General Administrative Responsibilities**

*Management*

- Contribute to the management of CCH staff and CCH' systemic development and success
- Discuss and develop CCH system policies and procedures
- Consistently use independent judgment to identify operational staffing issues and needs and perform the following functions as necessary; hire, transfer, suspend, layoff, recall, promote, discharge, assign, direct or discipline employees pursuant to applicable Collective Bargaining Agreements
- Work with Labor Relations to discern past practice when necessary

**Typical Duties**

- Leads a traditional ward team of house staff and medical students at JSH
- Collaborates with attending physicians to co-manage patients admitted to JSH surgical services
- Acts in a consultant capacity on non-medicine services at JSH
- Serves as an attending physician hospitalist on a non-teaching inpatient service at JSH and PH
- Facilitates Department of Medicine conferences and teaches the following medical student curriculum: clinical epidemiology, history taking and physical diagnosis
- Coordinates the activities of the Division of Hospital Medicine's interdisciplinary Rounds Team and its physician coordinator program, addressing issues relating to effective discharge planning, geographic localization, utilization management, and patient experience
- Coordinates the activities of the Division of Hospital Medicine's SURGE Team by addressing issues relating to hospital capacity management
- Develops and coordinates patient safety and research projects for the Division
- Develops and coordinates inpatient quality improvement processes and completes other projects as assigned by the Division Chair or delegated

**Minimum Qualifications**

- Licensed as a physician in the State of Illinois OR have the ability to obtain license prior to start date
- Board certified in Internal Medicine OR eligible for board certification
- Valid Illinois Controlled Substance License OR have the ability to obtain license prior to start date
- Valid Federal DEA License
- An academic appointment OR eligible for an academic appointment with JHSH academic affiliates
- Three (3) years of experience as an attending physician in an academic setting
- One (1) year of experience in administering clinical, education or quality improvement programs in Hospital Medicine



**Preferred Qualifications**

- Experience with formal leadership training as evidenced by Chief Medicine Residency, Fellowship training or a Master's degree
- Experience with system-wide quality improvement initiatives
- Formal QI/PS training

**Knowledge, Skills, Abilities and Other Characteristics**

- Knowledge of hospitalist physician programs and services
- Ability to treat acutely ill patients in an inpatient setting
- Knowledge of inpatient quality improvements processes and the ability to implement them
- Ability to instruct curriculum to include clinical epidemiology, history taking and physical diagnosis
- Strong clinical supervisory and leadership skills necessary to oversee house staff and medical students
- Ability to communicate effectively with a diverse patient and employee population
- Excellent verbal and written communication skills necessary to communicate with all levels of staff and a patient population composed of diverse cultures and age groups
- Excellent program development, management, and leadership skills
- Strong customer service and empathy skills
- Demonstrate good phone and email etiquette skills with strong response times
- Demonstrate analytical and organizational, problem-solving, critical thinking, and conflict management/resolution skills

**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

**The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.**

**For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.**