

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612



Job Code: 6547
Grade: K
FLSA: Exempt

Standard Job Description

Job Title
Attending Physician XII-SC

Department
Gastroenterology-Clinical

Job Summary

The Attending Physician XII in the Department of Gastroenterology (GI) is responsible for patient care especially in relation to GI and Liver Disorders. Performs and supervises GI procedures. Participates in the education of Residents and Fellows.

This position is exempt from Career Service under the CCHHS Personnel Rules.

Typical Duties

- Provides consultation and follow-up to patients with gastroenterological problems at Cook County Health & Hospitals System (CCHHS), including GI Clinics
- Provides liver consultations to patients at Cook County Health & Hospitals System (CCHHS)
- Educates and guides Residents and Fellows in appropriate management of gastroenterological problems
- Performs emergency assignments, as needed
- Provides services at Provident and/or Oak Forest, as needed
- Provides on-call services

Reporting Relationships

Reports to the Medical Division Chair XII

Minimum Qualifications

- Doctor of Medicine (MD) or Doctor of Osteopathy Medicine (DO) from an accredited college or university
- Licensed physician in the State of Illinois, or have the ability to obtain licensure prior to the start of employment
- Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) accredited in Gastroenterology
- Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) accredited in Internal Medicine
- Experience in the practice of Gastroenterology procedures, Liver Biopsy, and Motility Studies

Knowledge, Skills, Abilities and Other Characteristics

- Working knowledge and experience with all aspects of Gastroenterology and Liver Disorders
- Knowledge of the principles and methods of training medical staff to ensure standards of care
- Skill to analyze data/information accurately in order to determine and implement an effective and appropriate course of action
- Skill to prepare written documents to provide information and/or direction to staff and others
- Skill to communicate effectively in order to exchange and/or provide information and/or direction to staff and others

Knowledge, Skills, Abilities and Other Characteristics continued

- Skill in the practice of Gastroenterology procedures, Liver Biopsy, and Motility Studies
- Demonstrate the ability to follow department specific work rules, hospital and personnel rules
- Demonstrate attention to detail, accuracy and precision in decision making
- Ability to provide quality care to patients
- Ability to adhere to department policies and standards utilizing best practices and the appropriate use of the Electronic Health Record (EHR)
- Ability to maintain a professional demeanor and composure when challenged
- Ability to follow hospital protocol when exposed to noise, chemicals, disease, blood borne pathogens, patient violence and procedural injuries
- Ability to work flexible hours including weekends, evenings and holidays as needed
- Must be able to travel to work sites throughout Cook County
- Ability to meet department and divisional productivity thresholds
- Ability to meet appropriate confidentiality standards for Protected Health Information (PHI)
- Ability to provide appropriate patient care while maintaining fiduciary responsibility to patients
- Ability to demonstrate service to public health or underserved populations

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:  _____ 11/26/17
Bashar Attar Date
Medical Division Chair XII

Approval: _____
Gladys Lopez Date
Chief of Human Resources