



**Job Code:** 6545  
**Grade:** KP1  
**HCWR:** N

**Job Title**  
Attending Physician XI

**Department**  
Gynecology

**Job Summary**

The Attending Physician XI (Urogynecologist) is responsible for assisting with the day-to-day operations of Department/Division's activities, under direction of the Department Chair. Provides specialty care for female urinary tract conditions as well as conditions affecting reproductive organs. These responsibilities include treating women with pelvic floor disorders and focus on clinical and educational activities in Female Pelvic Medicine and Reconstructive Surgery. The Urogynecologist helps to ensure that the Division provides services that are of the highest quality and are comparable to national and local standards of care. Additionally provides active, ongoing participation in the Quality and Safety initiatives.

**Typical Duties**

- Provides direct patient care in the Cook County Health (CCH) clinics, hospitals, and operating rooms.
- Identifies, prioritizes, and implements patient-safety improvement opportunities. Monitors and sustains planned patient-safety improvements and maintains accreditation readiness. Exercises due care and diligence to facilitate the delivery of a high-quality care on a constant basis.
- Oversees activities related to resident and medical student's activity on the Urogynecology service, including development of schedules, and completion of evaluations, as directed.
- Performs only such procedures and/or treat only such conditions as were approved at the time of appointment/reappointment.
- Complies and adheres to the standards of Joint Commission, the Illinois Department of Public Health, and CCH.
- Participates in Quality Assurance/Process Improvement activities, didactics and clinical case conference.
- Evaluates residents and students assigned to all Obstetrical and Gynecological rotations and participates in the organization and development of relevant teaching activities, as assigned.
- Participates in patient care duties which may include a complete range of clinical responsibilities related to the department.
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- Ambulatory Clinic Sessions
- Operating Room Sessions
- Teaching Assignments
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- Consultative Services
- Responsible for call as assigned.
- Performs other duties as assigned by the Department Chair.

**Minimum Qualifications**

- Doctor of Medicine (MD) or Doctor of Osteopathy Medicine (DO) from an accredited college



**Minimum Qualifications**

or university

- Licensed as a Physician in the State of Illinois or must obtain license prior to starting employment
- Valid Illinois Controlled Substance License or must obtain license prior to starting employment
- Valid licensure with the Federal Drug Enforcement Administration or must obtain license prior to starting employment
- Successful completion of an ACGME accredited or equivalent residency program in Obstetrics and Gynecology
- Board Certification in Obstetrics and Gynecology or Board Eligible in Obstetrics and Gynecology or must obtain Board Certification within two (2) years of starting this employment
- Successful completion of fellowship training in Female Pelvic Medicine and Reconstructive Surgery from a recognized US accredited institution prior to starting employment
- Board Certification in Female Pelvic Medicine and Reconstructive Surgery or must obtain Board Certification within two (2) years of starting this employment

**Preferred Qualifications**

- NA

**Knowledge, Skills, Abilities and Other Characteristics**

- Knowledge and clinical competency in core skills in Obstetrics and Gynecology
- Knowledge and clinical competency in Female Pelvic Medicine and Reconstructive Surgery
- Knowledge and proficiency in the latest computer technology as well as the skill set for electronic medical records
- Excellent verbal and written communication skills necessary to communicate with all levels of staff and a patient population composed of diverse cultures and age groups
- Excellent program development, management, and leadership skills
- Strong customer service and empathy skills
- Demonstrate good phone and email etiquette skills with strong response times
- Demonstrate analytical and organizational, problem-solving, critical thinking, and conflict management/resolution skills
- Ability to respond with promptness and dedication to the periodic emergency requests, whether within or directed to the Department of Obstetrics and Gynecology
- Ability to maintain privileges in the department, each physician will participate in a minimum of 50 hours category I CME specific to Obstetrics and Gynecology and maintain certification in Obstetrics and Gynecology and/or their respective subspecialty
- Ability to adhere to a basic code of ethics that includes sensitivity to ethnic diversity, and with regards to the specific needs of underserved women
- Ability to adhere to the standards of The Joint Commission
- Ability to adhere to the standards of the Illinois Department of Public Health
- Ability to ascribe to basic tenets of professionalism as required by the department or the



**Knowledge, Skills, Abilities and Other Characteristics**

institution

**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

**The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.**

**For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.**