

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612



Job Code: 3990
Grade: FF
FLSA: Exempt

Standard Job Description

Job Title
Advanced Practice Nurse

Department
Trauma and Burn

Job Summary

Under the direction of the Chair the Department of Trauma and Burn Services, or designee, the Advanced Practice Nurse (APN) provides primary assessment and management of patients with burn injuries and complex wound management. The APN provides initial consultations and continuing care in the inpatient and outpatient setting in the Cook County Health and Hospitals System (CCHHS). The APN will assess and manage using advanced diagnostic skills, ability to interpret results, and ability to prescribe medications as approved by the medical staff.

Typical Duties

- Assesses patients in the hospital and outpatient/ambulatory settings
- Orders and reviews tests, formulates treatment plans and meets with patients/families/providers to inform them of the management plan
- Provides education about treatment and patient safety issues to patients, students, and clinical staff
- Documents all encounters with patients in the electronic medical record and communicates diagnoses and treatment recommendations to appropriate staff
- Makes appropriate referrals for patients depending upon clinical need
- Attends required meetings and participates in assigned committees; participates in necessary peer review and quality assurance activities
- Acts as Burn liaison with the Burn Advisory Committee and American Burn Association
- Manages Burn registry
- Maintains the tracking of service patients and outcomes
- Actively participates in quality and process improvement projects
- Other duties as assigned by the Chair of the Department of Trauma & Burn Services, or designee

Reporting Relationships

Reports to the Chair of the Department of Trauma & Burn Services, or designee

Minimum Qualifications

- Current State of Illinois Registered Nurse license
- Current State of Illinois Advanced Practice Nurse license
- Current DEA license
- Graduation from an accredited school of Nursing with a Master's Degree or Doctorate Degree in Advanced Practice Nursing with a concentration in the Critical Care Nursing
- Two (2) years' experience as a critical care nurse
- Must meet requirements for staff privileges granted by the Executive Medical Staff of Stroger Hospital
- Active Advanced Cardiac Life Support (ACLS)
- Active Basic Life Support (BLS)

Preferred Qualifications

- Advanced Practice Nurse -Adult/Gerontology Acute Care board certification
- Trauma Nurse Core Course (TNCC) certification
- Advanced Trauma Care for Nurses (ATCN) certification
- Fundamentals of Critical Care Support (FCCS) certification
- Experience with Burn and/or complex wound management, preferred

Knowledge, Skills, Abilities and Other Characteristics

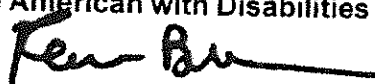
- Working knowledge of electronic medical record database
- Working knowledge of Microsoft Office Suite (Word, Excel, PowerPoint, Access)
- Sufficient organizational skills to manage diverse group of complex patients
- Excellent interpersonal skills to establish and maintain appropriate professional relationships with patients, members of the health care team, and other personnel
- Ability to assess information, apply critical thinking to determine course of action, and relay this information to patients families and clinical staff
- Ability to demonstrate respect and sensitivity for cultural diversity, patients and coworkers of all sexual orientations and gender identities
- Ability to provide clear and concise documentation regarding patients and to maintain this information in a confidential and HIPAA compliant manner
- Strong written and verbal communication
- Willingness to learn and abide by applicable Joint Commission, governmental, and departmental regulations regarding patient care

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified. For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:



Faran Bokhari
Chair of the Department of Trauma & Burn Services

5/16/16

Date

Approval:

Gladys Lopez
Chief of Human Resources

Date

ADVANCED PRACTICE NURSE - NURSE PRACTITIONER

Job Number:

00119687

Job Posting

: Sep 30, 2016, 12:00:00 AM

Closing Date

: Oct 14, 2016, 11:59:00 PM Full-time **Shift Start Time: 7:00 A.M. Shift End Time: 3:00 P.M.**

Collective Bargaining Unit: NNOC Nurses Posting Salary: \$37.787

Organization

: Health and Hospital Systems



COOK COUNTY HEALTH
& HOSPITALS SYSTEM
CCHHS

Applicants may apply for this position online or submit a resume/ CV to the following email address: <mailto:APNRecruit@cookcountyhhs.org>

When submitting a resume/CV by email, you **must include the job title and posting number in the subject line of your email.** An application or resume/CV must be filed for each position which interests you.

To receive Veteran Preference, appropriate discharge papers must be attached to the online application or must be included with your emailed resume/CV. Please refer to Veteran Preference document requirements listed on the bottom of this posting.

Any NNOC member who responds and/or accepts this position will waive his/her right to the 60 (sixty) day trial period in accordance with Section 4.4(N) of the CBA as of the date of this posting.

PLEASE BE ADVISED that this position is covered by the collective bargaining agreement between Cook County and the National Nurses Organizing Committee. Pursuant to the collective bargaining agreement, Cook County will exhaust internal eligible applicants prior to considering external applicants. Cook County is assembling a list of qualified candidates for this position that will be considered should the position not be filled with internal eligible applicants.

JOB SUMMARY

ADVANCED PRACTICE NURSE- NURSE PRACTITIONER – TRAUMA & BURN – JHS – SHIFT: 7:00AM-3:00PM

Under the direction of the Chair of the Department of Trauma and Burn Services, or designee, the Advanced Practice Nurse (APN) provides primary assessment and management of patients with burn injuries and complex wound management. The APN provides initial consultations and continuing care in the inpatient and outpatient setting in the Cook County Health and Hospitals System (CCHHS). The APN will assess and manage using advanced diagnostic skills, ability to interpret results, and ability to prescribe medications as approved by the medical staff.

MINIMUM QUALIFICATIONS

- Master's Degree or Doctorate Degree in Advanced Practice Nursing with a concentration in Critical Care Nursing **is required. (Must provide original college/university transcript at time of interview).**
- Valid license as an Advanced Practice Nurse-Nurse Practitioner in the State of Illinois **is required.**
- Must possess current DEA license. **(Must provide proof at time of interview)**
- **Minimum of Two (2) years** of nursing experience in critical care **is required.**
- Must be certified in Advanced Cardiovascular Life Support (ACLS). **(Must provide proof at time of interview)**
- Must possess a current certification in Basic Life Support (BLS). **(Must provide proof at time of interview)**