

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612



Job Code: 3990
Grade: FF
FLSA: Exempt

Standard Job Description

Job Title
Advanced Practice Nurse – Nurse Practitioner

Department *OK Allen*
Surgery *6-1-16*

Job Summary

Under the administrative supervision of the Chair of the Department and Vascular Surgery Attending's, provides exceptional care to a diverse Vascular Surgery patient population. Assists the supervising surgeons in the management of inpatients and outpatients and performs diagnostic and therapeutic procedures. Performs all duties with the legal guidelines of the Nurse Practice Act and Cook County Health and Hospitals System policies.

Typical Duties

- Works collaboratively with physicians, fellows/residents, nurses, physician assistants and other allied health staff to provide all phases of high quality patient care for adult vascular surgery patients
- Provides independent preoperative assessment, coordination of patient care and patient management for a variety of vascular surgery indications
- Orders and interprets diagnostic tests to differentiate between normal variations and abnormal deviations; refers patients with abnormal results to consult with a physician
- Performs diagnostic and therapeutic procedures as delegated; performs simple surgical procedures
- Utilizes techniques such as observation inspection, auscultation, palpation and percussion when performing basic physical assessments
- Performs primary postoperative care in a vascular outpatient independent clinic
- Prescribes and dispenses of legal drugs and controlled substances as delegated
- Examines and redresses surgical incisions and wounds
- Acts as a liaison between patient, staff and allied health physicians and housestaff
- Utilizes diagnostic and health management skills to educate patients and their families regarding procedural outcomes and expectations
- Performs extensive patient education and consultation throughout the continuum of care
- Develops nursing and technical skills to further contribute to the total care of the patient
- Organizes transition between inpatient and outpatient care
- Manages team schedule and coordinates with OR, Attending's and residents as patient liaison
- Manages chronic wound patients independently in clinic

Reporting Relationships

Reports to the Chair of the Department of Surgery (Vascular Surgery)

Minimum Qualifications

- Licensed as an Advanced Practice Nurse – Nurse Practitioner (APN-NP) in the State of Illinois
- Master's Degree in Nursing
- Must be certified by a nationally recognized body as designated by the rules and regulations of the Nurse Practice Act
- Current Advanced Practice Nurse (APN) Controlled Substance license in the State of Illinois
- Active Drug Enforcement Agency (DEA) number
- Must be CPR certified
- Must be available for on-call, available for hospital consults, inpatient rounds and surgery
- Must be available for all shifts

Knowledge, Skills, Abilities and Other Characteristics

- Working knowledge of using stethoscope, Doppler
- Knowledge and skill to perform mathematical accuracy in measuring and dispensing medication
- Excellent listening, verbal and written communication skills necessary to communicate with all levels of staff and a patient population composed of diverse cultures and age groups
- Exceptional interpersonal skills to establish and maintain effective relationships with patients, physicians and management, etc...
- Strong customer service and empathy skills
- Demonstrate the ability to manage acute pre/post-operative surgical operative procedures
- Ability to multi-task and meet deadlines in a fast paced and stressful environment
- Ability to adhere to department policies and standards utilizing best practices
- Ability to train by presenting concepts and demonstrating tasks
- Ability to see and hear clearly (including with correction)
- Ability to tolerate exposure to unpleasant noise, odor and temperature
- Demonstrate attention to detail, accuracy and precision
- Willingness and ability to work various shifts, on-call, hospital consults, inpatient rounds and surgery

