

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612

COOK COUNTY HEALTH
& HOSPITALS SYSTEM



Job Code: 2132
Grade: CC
FLSA: Nonexempt

Standard Job Description

Job Title
Food Service Worker

Department
Food & Nutrition Services

Job Summary

Performs routine duties for patient food services, cafeteria, sanitation support, and special functions requiring food services. Assembles, prepares and distributes food; cleans up, washes dishes and maintains all food service areas in accordance with required sanitation procedures.

Typical Duties

- Assembles patient trays according to specified diet order. Portions and serves hot and cold food according to standards set by the department.
- Delivers food, supplies, nourishments and patient trays to points of usage.
- Stores food and supplies issued from the storeroom according to department regulations.
- Collects used patient trays and return to the department.
- Performs all routine and special cleaning as assigned, including dishwashing, washing pots and pans, equipment cleaning and sweeping and mopping floors.
- Removes food waste and trash from department areas and kitchen, cafeteria and other dietary areas.
- Disposes of waste according to established procedures.
- Operates pressure cleaning equipment, food blender, vegetable cutting machine, can opener, food brewer, dishwasher and other similar foodservice equipment.
- Operates cash register to record and receive cash sales.
- Follows hospital and department safety and sanitation policies.
- Attends in-service training and other meetings as required by the department and hospital.
- Performs other duties as assigned.

Reporting Relationships

Reports to the Food Service Supervisor

Minimum Qualifications

- High School diploma or equivalent

Preferred Qualifications

- Previous experience in an institutional foodservice operation, preferred

Knowledge, Skills, Abilities and Other Characteristics

- Ability to read and write English
- Ability to perform simple mathematical calculations relating to weights, measures and tallies
- Ability to operate foodservice equipment
- Ability to work with patients and general public
- Ability to stand and walk for extended periods of time
- Ability to push, pull, reach, lift, stoop, twist and turn frequently
- Ability to lift heavy objects

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval: John J. Daley 2/29/14
[Legibly Print Name & Title of Person Approving the JD] Date

Approval: John J. Daley 2/29/14
[Signature of Person Approving the JD] Date

Approval: _____ Date
Gladys Lopez
Chief of Human Resources