

Standard Job Description

Job Code: 1942 Grade: FB

HCWR: N

Job Title
Clinical Nurse II

<u>Department</u> Labor & Delivery

Job Summary

The Clinical Nurse II is a professional care provider who is responsible and accountable for the overall management of patient care on a specific shift as well as maintaining comprehensive knowledge of patients' condition. Provides safe, effective and individualized care using the nursing process. Performance of these duties require skills, effective working relationships, setting priorities, and demonstrated knowledge of standard operating policies and procedures.

Typical Duties

- Provides general direction, guidance and coordination of patient care activities delivered by other levels of nursing staff
- Makes appropriate and timely decisions in a crisis of emergency situation
- Works and communicates effectively with a variety of individuals
- Applies knowledge of standard operating policies and procedures
- Identifies, plan of care for the total needs of patients considering their age specific requirements
- Operates safely clinical equipment necessary for providing patient care
- Initiates and performs cardiopulmonary resuscitation and activities
- Applies the principles of Infection Control and Environment of Care
- Collects assessment date relative to the following factors; biophysical, psychosocial, cultural
 and spiritual values, environmental, self-care capabilities, safety, infection control, learning
 needs, and ability to manage continuing care needs after discharge
- Performs reassessments according to divisional/unit standards and patient care needs
- Performs transfer assessments when patients are transferred in or out of the unit
- Ensures completion of transfer assessments
- Performs and ensures formulation and communication of an individualized plan of care derived from assessment data.
- Utilizes assessment data in formulating age specific plan of care consistent with: A) The therapies of other disciplines; B) Standards of nursing practice
- Involves patient/significant others, and collaborates with other health care team members in planning nursing care
- Utilized principles of growth and development across life span in formulating age specific needs of the patients: neonate/infant, child, adolescent, adult, geriatric
- Ensures collaboration and communication with patient/family and other health care team members are accomplished
- Ensures implementation of the nursing plan of care
- Performs interventions and ensures implementations are done in a competent, skillful and safe manner
- Ensures that patient's responses to interventions are evaluated and modified accordingly
- Ensures provision of interventions to meet patient identified discharge needs
- Ensures education in provided to patient and family based on assessed learning needs

Job Code: 1942 Grade: FB ID: 109

Standard Job Description



Typical Duties

- Ensures accurate documentation
- Ensures the staff records pertinent information
- Records accurately, concisely and legibly
- Signs documentation with legible full signature and classification
- Ensures comprehensive delivery of patient care
- Adheres to and ensures staff follows principles of: infection control, environment of care
- Demonstrates competence in the safe and effective use of clinical equipment and ensure staff does the same
- Evaluates effectiveness of plan of care and revised interventions as appropriate
- Demonstrates leadership/management ability; competent in making patient care/staff assignments
- Identifies staffing needs to ensure safe, quality patient care
- Facilitates timely admission of patients to the unit
- Ensures timely discharge of patients
- Plans, coordinates team/unit care problems in a timely manner
- Identifies and resolves patient care problems in a timely manner
- Follows the chain of command in referring problems
- Demonstrates and promotes teamwork and effective interpersonal relationships with all health care team members, patients and families
- Demonstrates knowledge of hospital-wide services and makes appropriate referrals as indicated
- Participates and facilitates: quality assessment and improvement activities, unit policy/procedures, unit rounds, patient care team, conferences, end of shift report, CPR/fire drills
- Demonstrates awareness of patient/family rights and ethical/legal issues
- Ensures patient/family confidentiality and privacy are maintained
- Treats patient/family with respect and courtesy
- Takes appropriate actions address ethical concerns for self and staff
- Participates actively in staff orientation and staff development activities for the unit
- Performs as resource nurse/preceptor when necessary
- Facilitates attendance of staff to scheduled educational activities
- Demonstrates responsibility and accountability for processional practice, growth and development
- Maintains certification as required
- Seeks opportunities to improve professional knowledge and skills
- Takes accountability for accurate reporting of unusual occurrences, e.g., medication, errors, patient falls, etc.
- Other related performance standards
- Renews professional license in a timely manner
- Attends safety, infection control in-services and maintains all certifications
- Demonstrates punctuality
- Maintains good attendance record
- Adheres to departmental dress code policy
- · Performs other duties as assigned

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Minimum Qualifications

- Must be licensed as a Registered Professional Nurse in the State of Illinois
- Two (2) years of Labor & Delivery nursing experience within an acute care setting
- Must possess a current Basic Life Support (BLS) certification
- Must possess a current Advanced Cardiovascular Life Support (ACLS) certification
- Must possess a current Neonatal Resuscitation Program (NRP) Certification

Preferred Qualifications

- Bachelors of Science in Nursing (BSN) from an accredited college or university
- One (1) year of Critical Care nursing experience
- Bilingual

Knowledge, Skills, Abilities and Other Characteristics

- Strong interpersonal skills
- Written and verbal communication skills
- Analytical skills, problem solving skills
- Mathematical skills, relative to medication, weight, etc.
- Attention to detail
- Work to deadlines
- Flexibility and adaptability in performing duties
- Emergency response skills

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

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