

# **Standard Job Description**

Job Code: 1816

Grade: PA1
HCWR: N

Job Title
Physician Assistant

<u>Department</u> Pediatric (NICU/PICU)

# Job Summary

Under the administrative supervision of the Pediatric Department Chair and collaboration with Attending Physician, provides exceptional care to a diverse patient population with complex, acute, critical, and chronic health conditions. The Physician Assistant will practice in the Pediatric ICU, Neonatal ICU, the step-down unit, and the general Pediatric service settings whereby the patients require complex monitoring and therapies, high intensity intervention, or continuous vigilance within the range of high acuity care. Performs duties within the legal guidelines of the Cook County Health & Hospitals System (CCHHS) policies.

### **Typical Duties**

- Provides independent care for a population of patients from neonate to age 18 as delineated in the collaborative agreement.
- Provides cross coverage in the Neonatal ICU, the Pediatric ICU, the step-down unit and general Pediatric services.
- Provides independent pediatric/neonatal physical assessment; obtains a comprehensive health history and physical; documents progress notes; prepares discharge summaries as required.
- Identifies significant health and medical risk factors and documents in the EMR.
- Orders and interprets diagnostic tests to differentiate between normal variations and abnormal deviations; refers patients with abnormal results to consult with a physician.
- In collaboration with the physician, develops a treatment plan.
- Prescribes and dispenses of legal drugs and controlled substances as delegated.
- Acts as a liaison and collaborates with physicians, nursing staff, and house staff regularly to ensure quality and safe patient care.
- Performs diagnostic and therapeutic procedures as delegated; central vascular access, lumbar punctures, endotracheal intubation chest tube replacement, peripheral vascular access, conscious sedation, intraosseous access, management of Non-Invasive Positive Pressure Ventilation (NIPPV) and Intermittent Positive Pressure Ventilation (IPPV).

### **Minimum Qualifications**

- Graduate of an Accreditation Review Commission (ARC) Physician Assistant program
- Certified Physician Assistant or the ability to obtain certification two (2) weeks prior to starting employment
- Licensed as a Physician Assistant in the State of Illinois or the ability to obtain Illinois state license two (2) weeks prior to starting employment
- Board Certified by the National Commission on Certification of Physician Assistants (NCCPA) or have the ability to obtain certification prior to starting employment
- Valid Illinois Controlled Substances License (ILCS) OR have the ability to obtain license six months of starting employment

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### **Minimum Qualifications**

- Valid licensure with the Federal DEA OR the ability to obtain license six months prior to starting employment
- Current Basic Life Support (BLS) certification

### **Preferred Qualifications**

- Pediatric Advanced Life Support (PALS) certification
- Neonatal Advanced Life Support (NALS) certification

# Knowledge, Skills, Abilities and Other Characteristics

- Excellent verbal and written communication skills to work with all levels of individuals internally and externally
- Demonstrate communication skills to lead and teach
- · Ability to work with patients and co-workers of diverse background
- Strong customer service and empathy skills
- Demonstrates good computer and typing skills
- Demonstrate good phone and email etiquette skills with strong response times
- Demonstrate analytical and organizational, problem-solving, critical thinking, and conflict resolution skills
- Ability to interpret complex organizational systems
- Ability to prioritize, plan, and organize projects and tasks
- Ability to see and hear clearly (including with correction)
- Ability to tolerate exposure to unpleasant noise, odor and temperature
- Ability to work flexible hours, and may include evenings and/or weekends according to the needs of the clinic
- Demonstrate attention to detail, accuracy, and precision
- Demonstrate physical, mental and muscular coordination
- This position requires various types of physical exertion with the use of hands, legs, and fingers Including but not limited to lifting, pushing, pulling, prolonged standing/walking, operating any equipment and other devises or moving light to moderate weight

#### **Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

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The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

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