

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612



Job Code: 1815
Grade: ZZ
FLSA: Exempt

Standard Job Description

Job Title
Consultant (Physician)

Department
Palliative Care Medicine

Job Summary

The Physician Internal Medicine SC will work in the inpatient and ambulatory settings to support direct and consultative care services delivered by the Section of Palliative Medicine in the Department of General Medicine.

This position is exempt from Career Service under the CCHHS Personnel Rules.

Typical Duties

- Works with a team of providers to include other physicians, Advance Practice Nurses, social workers, and a chaplain
- Diagnoses and provides treatment for patients through medication and hospitalization
- Educates medical trainees including medical students, residents and fellows
- Specializes in the healthcare of patients with advanced, terminal, and/or serious illness
- Documents patients' charts in a timely and accurate manner
- Must be able to work varied hours including nights, weekends, and holidays
- Must be able to travel to worksites throughout Cook County Health & Hospitals System (CCHHS)

Clinical Responsibilities

- Provides clinical and consultative services which may include weekends or holidays as needed.
- Acts as the Lead Consultant for the palliative team or help administer consultative inpatient services to support the Lead Consultant.
- Assess and manages patients with terminal, advanced, and/or serious illness. Makes recommendations for care to the primary ward team.
- Performs consultative and primary services for patients in the ambulatory setting.

Educational and Administrative Responsibilities

- Teaches and supervises medical students, residents, and fellows in the inpatient and outpatient settings.

Reporting Relationships

Reports to Chair of the Division of General Medicine

Minimum Qualifications

- Doctor of Medicine (MD) or Doctor of Osteopathy Medicine (DO) from an accredited college or university
- Licensed as a physician in the State of Illinois
- Valid Illinois controlled Substance and DEA License
- Board certified in Hospice and Palliative Medicine
- Completion of Fellowship in Hospice and Palliative Medicine

Knowledge, Skills, Abilities and Other Characteristics

- Knowledge of Microsoft Office (Word, Excel, PowerPoint)
- Demonstrated attitudes, knowledge, and skills necessary to work respectfully and effectively with staff and a patient population composed of diverse cultures and age groups
- Strong verbal and written communication skills
- Strong customer service and empathy skills
- Ability to work in an interdisciplinary team
- Must be able to work varied hours including nights, weekends, and holidays

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval: Sharon Irons, MD 1/24/2017
 Sharon Irons Date
 Attend Physician Senior VIII-SC

Approval: _____
 Claudia Fegan Date
 Executive Medical Director

Approval: _____
 Gladys Lopez Date
 Chief of Human Resources