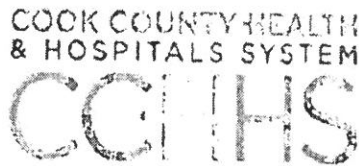


Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612



Job Code: 5428
Grade: K10
FLSA: Exempt

Standard Job Description

Job Title
Attending Physician – Correctional Psychiatrist

Department
Cermak Health Services

Job Summary

The Correctional Psychiatrist works under the direct clinical supervision of the Chief of Psychiatry and with the Unit Director/Correctional Psychologist as a treatment team leader for the mental health professionals and other health disciplines, as well as custody staff, assigned to the respective unit. The psychiatrist may be assigned to intake, urgent care, acute, residential or outpatient treatment units, providing comprehensive psychiatric assessment/diagnosis, medication management, therapy, and discharge planning to the inmate population of the jail.

Typical Duties

- Participates with the Unit Director in the clinical management of the patient-specific responsibilities of the assigned multidisciplinary staff for the mental health intake and/or treatment units
- Plays a leadership role within the multi-disciplinary Unit Team to carry out the full range of mental health screening, evaluation and services, programs, therapeutic activities/recreation and community reentry interventions
- Leads treatment plan and behavioral plan development, implementation and monitoring for challenging and complex patients; Guide constructive clinical input and integrate diverse professional contributions within the treatment plan for discussion at regularly scheduled Unit Team Meetings and multidisciplinary patient staffing
- Implements defined mental health clinical guidelines and algorithms for prescribing practices, formulary adherence, and psychotropic medication management; Counsel detainees about adherence to treatment and behavioral intervention plans; and Collaborate with the Unit Teams regarding detainee management and appropriate formal and informal sanctions
- Provides clinical consultation and supervision to psychiatry, psychology and other mental health professionals
- Coordinates psychiatry staff by ensuring necessary psychiatric coverage for the designated unit(s) through coordination among psychiatry staff
- Tracks activities and report on productivity
- Responds to contacts while on-call according to the established rotation and schedule
- Responds to all pages and telephone contacts within a reasonable time when providing on call coverage and ensure follow through on signature of any verbal orders given
- Provides limited individual and group therapy to detainees, in conjunction with appropriate medical management, for identified patients, with emphasis on the more complex and difficult cases
- Initiates admission and discharge orders for patients with infirmity stays
- Provides ongoing prescription(s) for discharging patients to assure continuity of care upon release
- Performs clinical rounds with accompanying documentation according to the frequency appropriate to the patient and in compliance with local and national standards

Typical Duties continued

- Documents all clinical encounters within patient records in a timely fashion, whether paper or electronic record keeping
- Enters diagnoses and problems into the medical record to ensure patient tracking and accountability
- Manages patients being evaluated for or determined to be Unfit to Stand Trial (UST) or Not Guilty due to Insanity (NGI) until the individual's transfer to the designated mental health institution
- Obtains patient informed consent for the use of psychotropic medications as prescribed or seek documentation of the patient's refusal
- Determines patient competency to consent for treatment
- Works with detainees to obtain a Release of information (ROI) for prior health records
- Communicates with patient representatives/designees, other agencies and community based organizations, and family, as authorized, for historical outpatient, psychiatric hospitalization, and medication information as appropriate
- Contacts prior treatment providers as necessary to ensure continuity of care
- Coordinates psychiatry services with mental health services overall, including clinic scheduling, in consultation with the Unit Director
- Ensures multi-disciplinary treatment plan development including the informed consent of the detainee
- Involves Cermak and Cook County Department of Corrections (CCDOC) staff in specific treatment plans and review of progress for detainees - to include nursing, custody, mental health, CCDOC Corrections Rehabilitation Worker (CRW), and others as appropriate
- Develops treatment plans, participate/conduct regularly scheduled treatment team meetings
- Participates in release planning for detainees in need of community or residential-based mental health services with regard to follow-up clinics and medication continuity
- Collaborates with the CQI team for Cermak to include mental health activities and elements specific to the respective Unit operations
- Remains involved with the Mental Health CQI and Suicide Prevention Committee
- Provides timely and accurate responses to the CCDOC, Sheriff's Patient Advocate, detainee grievances, inquiries, family or attorney contacts, or otherwise as requested
- Develops specific summary of events for assigned mortality or morbidity reviews for identified situations/incidents; obtain medical records relevant to the patient's history
- Provides input regarding any relevant Psychological Autopsy or sentinel event review for a serious Self-Injurious Behavior (SIB) or suicide attempt, morbidity or mortality review
- Maintains familiarity with the Department of Justice (DOJ) Agreed Order and CQI initiatives, studies, findings and corrective actions
- Conducts peer review of psychiatrists as assigned by Chief Psychiatrist
- Communicates routinely both formally and informally with the CCDOC Superintendent and senior staff
- Provides oversight in the review of critical incident and disciplinary reports generated for mental health detainees and give input regarding the detainee's mental status
- Monitors Self-Injurious Behavior Occurrence Report (SIBOR) for each episode of self-injurious activity for a psychiatric patient
- Differentiates between SIB, Intent to commit suicide, v. alternative motivation, and follow-up with corresponding treatment plans
- Conducts clinical training for mental health staff to ensure proficiency
- Coordinates detainee movement with the Cermak Unit Director and the CCDOC Superintendent among the various levels of treatment and levels of custody to ensure continuity of care
- Counsels detainees about compliance with prescribed psychotropic medications

Typical Duties continued

- Initiates and continue therapeutic restraints or seclusion as clinically necessary, when a mental health patient is in imminent danger to himself or others
- Provides verbal or written orders to nursing in emergent situations for enforced psychotropic medications
- Oversees and supervises students, residents and fellows during rotation periods
- Remains involved with various committees according to assignment and interest level, i.e. Pharmacy and Therapeutics, Mental Health CQI, Research/Grants, Training, etc.
- Complies with the personnel rules and regulations of Cook County, Cermak Health Services and the Cook County Department of Corrections
- Cooperates in staff or detainee investigations
- Responds to subpoenas, court orders and provide necessary court testimony including for involuntary medication
- Reports situations of unusual occurrences and sentinel events
- Maintains professional appearance and demeanor at all times
- Performs other duties as assigned

Minimum Qualifications

- Medical Director (MD) or Doctor Osteopathy (DO) degree from an accredited medical college or university
- Must be licensed as a physician in the State of Illinois or have the ability to obtain license prior to starting employment
- Must be board certified in Psychiatry or eligible for certification
- Current and valid Illinois Controlled Substance License or have the ability to obtain prior to starting employment
- Current and valid Illinois licensure with the Federal DEA
- Current and valid certification in Cardiopulmonary Resuscitation (CPR) or have the ability to obtain certification prior to starting employment

Knowledge, Skills, Abilities and Other Characteristics

- Experience in dealing with special needs populations including the mentally ill, developmentally disabled, co-morbid (mental health and substance abuse) population and/or chemically dependent
- Excellent verbal and written communication skills necessary to communicate with all levels of staff and a patient population composed of diverse cultures and age groups
- Demonstrate analytical and organizational, problem-solving, critical thinking, and conflict management/resolutions skills
- Strong attention to detail, accuracy and precision
- Ability to maintain a professional demeanor and composure when challenged
- Ability to meet appropriate confidentiality standards for protected health information (PHI)

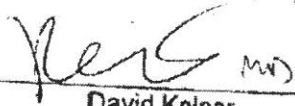
Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:


David Kelner
Division Chief of Correctional Psychiatry

06/02/2016
Date

Approval:

Gladys Lopez
Chief of Human Resources

Date