

Standard Job Description

Job Code: 1640 Grade: K10

HCWR: N

Job Title
Attending Physician X

<u>Department</u> Emergency Medicine

Job Summary

The Attending Physician X provides high quality Emergency Medicine care for patients presenting to the Emergency Department, effective supervision for all medical staff on duty in assigned areas, and to provide guidance and teaching for house staff, physician assistants and students rotating through the department. Responsible for all medical staff actions and all patients seen in assigned areas while on duty. Additionally, perform non-clinical functions including lectures, research and administrative responsibilities as assigned by Chairman and/or Divisional Director, usually but not limited in the areas of Ultrasound, Research, Education, Toxicology, Prehospital Medicine, Simulation or Administration.

Typical Duties

- Treats patients primarily who present for care in the Emergency Department.
- Provides appropriate supervision to ensure quality patient care is provided by resident staff, physician assistants and students in the Emergency Department. Provide overall supervision of all the cases seen the area.
- Provides appropriate medical care, appropriate discharge planning, appropriate decisions regarding admission of patients to various services, appropriate laboratory and x-ray procedures are ordered, and ensure overall quality of patient care in the area.
- Completes charts promptly per departmental policy and follow the appropriate procedures for patient billing.
- Ensures efficient flow of patients through the Emergency Department. Laboratory and X-ray studies should be retrieved in a timely fashion and decisions made to discharge or admit patients as rapidly as possible, while ensuring patient quality is maintained.
- Follows and enforces existing policies and protocols in the department.
- Serves as a role model to all house staff / students and must be present, at all times, both
 for appropriate manner of providing patient care, contact with the family, and contact with
 ancillary personnel including nursing staff and staff from other services.
- Provides leadership in the department while on duty and resolve administrative issues according to policies and procedures which are established.
- Responds to requests from nurses and other emergency department personnel for patient evaluations and decisions regarding care.
- Completes non-clinical functions as assigned by Divisional Director or Chair of the Department. . Participates in departmental and hospital wide committees as assigned by Chair or Divisional Director
- Attends faculty meeting and departmental conferences as directed by Chair of the Department.
- Lectures to the residents and medical students and participate/lead oral examinations and small group learning sessions.
- Participates in research projects and scholarly activities required to be a core faculty within the Department of Emergency Medicine.

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Typical Duties

- Participates and complies with departmental CQI activities.
- Works within one of the divisions within the Department of Emergency Medicine and attend all of the divisional meetings / work as assigned by the divisional director.
- Works rotating clinical shifts in ED and OBS unit including nights, evenings, days and weekends.

Minimum Qualifications

- Doctor of Medicine (M.D.) or Doctor of Osteopathy Medicine (D.O.) degree from an accredited American or Canadian Medical School
- Licensed physician in the State of Illinois or have the ability to obtain license prior to starting employment
- Board certified or Board Eligible in Emergency Medicine at the anticipated start date
- Completion of an ABEM approved Emergency Medicine residency program by the anticipated start date
- Outstanding letter or recommendation from Emergency Medicine Residency Director or Emergency Medicine Chair
- Recent emergency medicine lecture to academic audience within preceding 12 months
- Knowledge of emergency ultrasounds including ability to perform and teach ultrasound related to the following applications/body areas: FAST, OB-Gyne, vascular procedures, ocular
- Must be licensed as a physician in the State of Illinois
- Available to work rotating shifts, weekends, and holidays
- Ability to work in a fast-paced environment
- Ability to manage multiple patients simultaneously

Preferred Qualifications

NA

Knowledge, Skills, Abilities and Other Characteristics

- Thorough knowledge of Emergency Medicine practice and procedures
- Excellent communication skills both verbal and written
- Excellent interpersonal and patient relation skills
- Ability to supervise, direct, and review activities of students, residents and physician extenders
- Ability to see, evaluate and disposition patients primarily in the emergency department.
- Ability to work well with nursing, ancillary and consulting staff
- Ability to make fast paced/accurate medical judgments
- Ability to work well in fast paced environment

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Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

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