

Human Resources  
750 S. Wolcott  
Room: G-50  
Chicago, IL 60612



Job Code: 1638  
Grade: K8  
FLSA: Exempt

**Standard Job Description**

Job Title  
Attending Physician VIII

Department  
Cermak Health Services

**Job Summary**

Cook County Health & Hospitals System (CCHHS) is seeking an Attending Physician VIII for Cermak Health Services of Cook County (Cermak) providing healthcare to the detainees at the Cook County Department of Corrections. The Attending Physician VIII will be responsible for primarily providing care in 24/7 Cermak Urgent Care. Contributes to quality improvement initiatives at the facility and participates in the design of Urgent Care protocol and guidelines.

**Typical Duties**

- Provides services in the Cermak Urgent Care and throughout the jail compound by the Emergency Response Teams
- Provides primary care to inmates in accordance with all professional standards
- Adheres to all Local, Federal, and Department rules and regulations
- Participates in multi-disciplinary and interagency meeting upon request of Chair
- Participates in Quality Improvement Program as related to Urgent Care Health Care delivery and emergency response
- Participates in the design of Urgent Care protocol and guidelines
- Creates Urgent Care schedule to ensure 24/7 coverage
- Documents clinical care in accordance with established professional standards
- Communicates with members of the multidisciplinary team including nurses, medical technicians, mental health staff, and other to coordinate care
- Responds in a timely manner to grievances assigned for review and response
- Fulfills committee duties as assigned
- Attends staff meetings, except in cases of time-off, emergencies, or scheduled clinical duties
- Participates in development and implementation of policies and procedures relating to clinical operations
- Participates in educational activities for members of the clinical staff
- Responds to disasters and disaster drills on the jail compound, during or after regular hours
- Complies with the same security regulations as other employees at the facility
- Performs all other related duties as assigned

**Reporting Relationships**

Reports to the Chair of the Department of Correctional Health

**Minimum Qualifications**

- M.D. or D.O. degree from an accredited medical college or university
- Licensed as a physician or surgeon in the State of Illinois or eligible to be licensed prior to starting employment.
- Completed accredited residency program in Internal Medicine, Family Medicine, or Emergency Medicine or eligible to complete such residency prior to start of employment.

### **Minimum Qualifications continued**

- Board Certified or eligible for certification in either of the following medical specialties: Internal Medicine, Family Medicine, or Emergency Medicine or is a resident physician
- Valid Illinois Controlled Substances License (ILCS) or the ability to obtain licensure prior to starting employment.
- Valid Licensure with the Federal DEA or eligible to obtain licensure prior to starting employment.

### **Preferred Qualifications**

- Certification in Basic Life Support (BLS)
- Bilingual skills in Spanish or Polish
- Record of scholarly achievement
- Correctional Health Experience

### **Knowledge, Skills, Abilities and Other Characteristics**


- Knowledge to diagnose medical or surgical problems and to prescribe treatment for conditions arising within the field of specialization
- Knowledge of the principles and methods of training medical staff to ensure standard of care
- Excellent verbal and written communication skills necessary to communicate with all levels of staff and a patient population composed of diverse cultures and age groups
- Demonstrate infection control practices
- Demonstrate analytical and organizational, problem-solving, critical thinking, and conflict management/resolutions skills
- Strong attention to detail, accuracy and precision
- Demonstrate the ability to work effectively with patients, trainees, colleagues and other healthcare workers from a broad spectrum of socioeconomic, racial and ethnic backgrounds
- Demonstrate the ability to develop and manage CCHHS system policies and procedures in nephrology
- Ability to adhere to department policies and standards utilizing best practices incorporating the use of electronic health record (EHR)
- Ability to work and make sound judgments in a stressful and fast paced environment.
- Ability to maintain a professional demeanor and composure when challenged
- Ability to function autonomously and as a team member in a multidisciplinary team
- Ability to train by presenting concepts and demonstrating tasks
- Ability to perform accurate and reliable mathematical calculations
- Ability to see and hear clearly (including with correction)
- Ability to tolerate exposure to unpleasant noise, odor and temperature and follow hospital protocol
- Ability to meet department and divisional productivity thresholds
- Ability to meet appropriate confidentiality standards for protected health information (PHI)
- Ability to work flexible hours including weekends, evenings and holidays as needed
- This position requires the ability to bend, lift, and push moderately to heavy objects and stand, stoop, bend, and reach for extended periods of time

**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:  9/29/16  
Concetta Mennella  
Chair of the Department of Correctional Health,  
Medical Director, Cermak  
Date

Approval: \_\_\_\_\_  
Claudia Fegan  
Executive Medical Director  
Date

Approval: \_\_\_\_\_  
Gladys Lopez  
Chief of Human Resources  
Date