

Human Resources
750 S. Wolcott
Room: G-50
Chicago, IL 60612

COOK COUNTY HEALTH
& HOSPITALS SYSTEM
CCHHS

Job Code: 1637
Grade: K7
FLSA: Exempt

Standard Job Description

Job Title
Attending Physician VII

Department
Psychiatry

Job Summary

Under the direction of the Psychiatry Department Chairman and the Ambulatory Adult Division Chief, the Psychiatrist provides psychiatric assessment and management of patients with co-morbid medical disease and mental illness. The incumbent provides initial psychiatric consultations, including but not limited to ongoing medication management in the outpatient settings in the Cook County Health and Hospitals System (CCHHS).

Typical Duties

- Provides general psychiatric assessment to referred patients in the Ambulatory Adult Psychiatry Outpatient Clinic.
- Provides ongoing medication management to these patients.
- Provides direct patient care to medically-ill patients in the Ambulatory Screening Clinic, and Ambulatory Outpatient Clinic to ensure safety, evaluate need for further hospitalization, and provide appropriate pharmacotherapy.
- Provides education to patients, students, medical residents and clinic staff regarding mental health screening and treatment within a medical practice.
- Documents all encounters with patients in medical record and communicates diagnoses and treatment recommendations to appropriate medical staff.
- Reports any cases of abuse or neglect in accordance with State of Illinois Law and CCHHS Policies.
- Refers patients to appropriate psychiatric, medical and social services.
- Maintains active licensure with the State of Illinois, active credentials with the Cook County Health and Hospital System, and active board certification with the American Board of Psychiatry and Neurology.
- Engages in Ongoing Provider Performance Evaluation within the Department.
- Attends required meetings, participates in assigned committees, and completes routine duties (on call duties) assigned.
- Participates in necessary peer review and quality assurance activities.
- Provides brief periods of coverage for other psychiatrists in different settings within the system (primarily in the Stroger inpatient and emergency settings), as needed.

Reporting Relationships

Reports to the Psychiatry Department Chairman and the Ambulatory Adult Division Chief



Minimum Qualifications

- Medical Doctor (MD) or Doctor of Osteopathic Medicine (DO) Degree from an accredited college, university or foreign equivalent
- Completion of accredited General Psychiatry Residency Program
- Active Illinois and Federal controlled substance license
- Must be Board Certified or Board Eligible in General Psychiatry by the American Board of Psychiatry and Neurology
- Must meet requirements for staff privileges granted by the Executive Medical Staff of John H. Stroger Jr. Hospital

Preferred Qualifications

- Bilingual (English/Spanish OR English/Polish), preferred
- Certification in addiction medicine

Knowledge, Skills, Abilities and Other Characteristics


- Specific knowledge and/or experience with gender, age, race/ethnicity, sexual orientation, SES, substance abuse and medical issues of the treatment population served.
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- Knowledge of all applicable departmental, Cook County, state, and federal regulations regarding patient care.
- Skills in teaching and supervising psychology trainees in psychiatric assessment, psychotherapeutic methods, and psychological testing.
- Excellent human relations and oral/written communication skills.
- Strong organizational skills to manage large volume of patients and referrals.
- Ability to assess information, apply critical thinking to determine course of action, and relay this information to patients, families, and clinical staff.
- Ability to provide clear and concise documentation regarding patients and to maintain this information in a confidential manner.
- Ability to maintain appropriate professional boundaries with all staff, trainees, and patients at all times.
- Ability to physically perform in terms of physical movements, vision, hearing, and speech
- Ability to work independently, be able to prioritize, and manage time.
- Willingness to provide psychiatric consultation and care to all Cook County Health and Hospitals System sites, including Stroger Hospital, Oak Forest Hospital, and Provident Hospital campuses.
- Willingness and ability to provide brief periods of coverage for other psychiatrists in different settings within the system (primarily in the Stroger inpatient and emergency settings).

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:  SEGOUIN KULIK 11/17/21
[Legibly Print Name & Title of Person Approving the JD] Date

Approval: _____
[Signature of Person Approving the JD] Date

Approval: _____
Gladys Lopez
Chief of Human Resources Date

