



Job Code: 1524

Grade: 17

HCWR: N

Job Title

Medical Social Worker III (Inpatient)

Department

Integrated Care

Job Summary

The Medical Social Worker III (Inpatient) has a scope of responsibility that includes support of the patient and the plan of care. Working collaboratively with a nurse case manager, unit nursing staff and physicians; the social worker utilizes their skills to align patient needs and patient preferences, assisting families faced with catastrophic illness or injury, identifying goals of care and assist with unmet needs through linkages to community resources.

Typical Duties

- Screens and evaluates patients whose conditions are on mandatory list, patients with Length of Stay (LOS) greater than 7 days and those referred by physicians and/or unit staff.
- Helps patients and their caregivers understand treatment options and consequences as well as refusal or non-compliance with treatment.
- Helps patients process impact of illness or injury (short term).
- Assists/educates patients/caregivers regarding Power of Attorney (POA), advance directives, guardianship, community based supportive programs.
- Assesses need and makes recommendation regarding mental health or substance abuse treatment. Facilitates referral based upon payer requirements.
- Positively contributes to multi-disciplinary rounds by providing a concise psychosocial history, assessment results and identified discharge barriers.
- Meets with partnered Nurse Case Manager (CM) on a daily basis for 15 minutes to review upcoming discharges and previous day admissions. Develops a plan of care.
- Anticipates discharge needs (based on input from care team and nurse CM) and begins necessary paperwork e.g., Determination of Need (DON) screening, equipment etc. so that patients is ready to go when declared medically fit.
- Advises patient of community-based resources.
- Explains linkages to publicly funded insurance products.

Minimum Qualifications

- Must be licensed in the State of Illinois as a Licensed Social Worker (LSW), or Licensed Clinical Social Worker, (LCSW), or must obtain licensure in the State of Illinois prior to starting employment
- One (1) year of hospital social work experience
- One (1) year of work experience with culturally diverse populations

Preferred Qualifications

- Licensed as a Licensed Clinical Social Worker (LCSW)
- Experience working with electronic medical record (EMR)
- Experience working with managed care insurance plans



Knowledge, Skills, Abilities and Other Characteristics

- Knowledge of Microsoft Word and Outlook
- Broad knowledge of community resources
- Independently organizes/prioritizes work to accommodate areas of need and time sensitivity
- Provides evidence of collaboration with other disciplines to support optimal patient outcomes
- Assist patient in setting achievable goals
- Ability to assist patients with understanding requirements for insurance
- Ability to resolve conflict

Physical and Environmental Demands

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, “Typical Duties” are essential job functions.