

Human Resources  
750 S. Wolcott  
Room: G-50  
Chicago, IL 60612



Job Code: 1524  
Grade: 17  
FLSA: Exempt

### Standard Job Description

Job Title  
Medical Social Worker III

Department  
Integrated Care

#### Job Summary

The Medical Social Worker III provides care coordination services for Cook County Health & Hospitals (CCHHS) patients who have been identified as at-risk for poor outcomes due to mental or physical disease, complicated treatment plans, functional disabilities to self-manage or poor social support. Care Coordination involves collaboration with patient and physician(s) to arrive at a treatment plan that is patient centered and consistent with best practices. Success is measured by patient engagement, stable or improved health status and improved health care utilization.

#### Typical Duties

- Complete a comprehensive assessment that supports the understanding of the patient's needs and strengths.
- Develops and implements a care plan that recognizes the patient's risk level, priorities and medical needs based upon assessment results.
- Communicates effectively with other team members to seek assistance, provide updates, status changes and progress made towards agreed upon goals.
- Uses short term therapy approaches to assist patients in crisis with the goal of returning them to a regular source of care.
- Attends visits with patient if appropriate.
- Provides information to support service authorization.
- Provides consultative services to medical members of the Care Coordination Team
- Refers patients to community based resources to maintain levels of wellness

#### Reporting Relationships

Reports to the Director of Ambulatory Care Coordination

#### Minimum Qualifications

- Licensed as a Social Worker (LSW) in the State of Illinois
- Minimum one (1) year of clinical experience with a culturally diverse population
- Minimum one (1) year of experience working with patients who have chronic medical or psychiatric illnesses
- Minimum one (1) year of care coordination experience

#### Preferred Qualifications

- Licensed as a Clinical Social Worker (LCSW) in the State of Illinois
- Minimum three (3) years of ambulatory experience with culturally diverse populations
- Fluent in Spanish or Polish

**Knowledge, Skills, Abilities and Other Characteristics**

- Independently organizes/prioritizes work to accommodate areas of need and time sensitivity
- Provides evidence of collaboration with other disciplines to support optimal patient outcomes
- Ability to resolve conflict
- Assist patient in setting achievable goals
- Working knowledge of Outlook, Word
- Broad knowledge of community resources

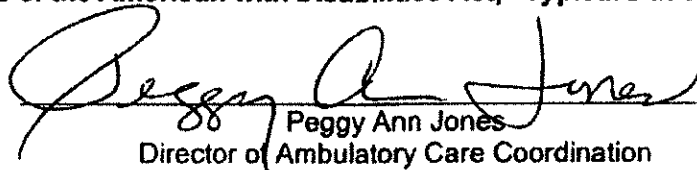
**Physical and Environmental Demands**

This position is functioning within a healthcare environment. The incumbent is responsible for adherence to all hospital and department specific safety requirements. This includes but is not limited to the following policies and procedures: complying with Personal Protective Equipment requirements, hand washing and sanitizing practices, complying with department specific engineering and work practice controls and any other work area safety precautions as specified by hospital wide policy and departmental procedures.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.

For purposes of the American with Disabilities Act, "Typical Duties" are essential job functions.

Approval:

  
Peggy Ann Jones  
Director of Ambulatory Care Coordination

4/29/2016  
Date

Approval:

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Gladys Lopez  
Chief of Human Resources

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Date