

Minutes of the meeting of the Finance Committee of the Board of Directors of the Cook County Health and Hospitals System held Friday, September 13, 2013 at the hour of 8:00 A.M., at 1900 W. Polk Street, in the Second Floor Conference Room, Chicago, Illinois.

## **I. Attendance/Call to Order**

Chairman Butler called the meeting to order.

Present: Chairman Hon. Jerry Butler and Directors Ada Mary Gugenheim; M. Hill Hammock; and Dorene P. Wiese, EdD (4)

Board Chairman David Carvalho (ex-officio) and Mr. Donald Oder (non-Director Member)

Present

Telephonically: Director Jorge Ramirez (1)

Absent: None (0)

Chairman Butler stated that Director Ramirez was unable to be physically present, but was able to participate in the meeting telephonically.

Director Hammock, seconded by Director Gugenheim, moved to allow Director Ramirez to participate as a voting member for this meeting telephonically. THE MOTION CARRIED UNANIMOUSLY.

Director Ramirez indicated his presence telephonically at approximately 8:30 A.M.

Additional attendees and/or presenters were:

Gina Besenhofer – System Director of Supply Chain  
Management  
Steven Glass – Executive Director of Managed Care  
Randolph Johnston – System Associate General Counsel  
Ram Raju, MD, MBA, FACS, FACHE – Chief  
Executive Officer

Elizabeth Reidy – System General Counsel  
Deborah Santana – Secretary to the Board  
John Jay Shannon, MD – Chief of Clinical  
Integration

## **II. Public Speakers**

Chairman Butler asked the Secretary to call upon the registered speakers.

The Secretary called upon the following registered speaker:

1. George Blakemore Concerned Citizen

## **III. Action Items**

### **A. Minutes of the Finance Committee Meeting, August 16, 2013**

Director Gugenheim, seconded by Director Hammock, moved to accept the minutes of the Finance Committee Meeting of August 16, 2013. THE MOTION CARRIED UNANIMOUSLY.

### **III. Action Items (continued)**

#### **B. Contracts and Procurement Items (Attachment #1)**

Gina Besenhofer, System Director of Supply Chain Management, provided an overview of the requests presented for the Committee's consideration. The Committee reviewed and discussed the requests.

Elizabeth Reidy, System General Counsel, provided additional information regarding request number 4; this was a request to amend and increase the contract with Ungaretti & Harris for services relating to the Medicaid 1115 Waiver Project. She indicated that activities regarding the Waiver Project began very quickly; staff was asked to start working on a multitude of projects within a very short period of time. Staff was given several recommendations for outside counsel for these purposes; Ungaretti & Harris was one of the firms recommended. At that time, it was anticipated that the cost for these services would be less than \$150,000; however, the work became exponentially greater than anticipated. The vendor was involved in activities such as drafting provider agreements, manuals, third party administrator contracts, pharmacy benefit manager contracts; they also provided expertise in Federal law regarding the Medicaid Waiver – the System did not have in-house experience on these matters. The administration moved quickly on this, and the selection of the vendor was by recommendation. For future needs, Ms. Reidy noted that the administration is considering moving forward to put out a general Request for Proposals (RFP) for legal services, having several firms respond, and having a pool of attorneys that the System is able to call upon when needed.

Director Hammock, seconded by Director Wiese, moved the approval of request numbers 1 through 10. THE MOTION CARRIED UNANIMOUSLY.

#### **C. Any items listed under Sections III and IV**

### **IV. Recommendations, Discussion/Information Items**

#### **A. Committee Education Item – Procurement (Attachment #2)**

Ms. Besenhofer provided an overview of the Procurement Code and Enabling Ordinance. The Committee reviewed and discussed the information.

During the Committee's discussion regarding standardization of products and physician preference items, Ms. Besenhofer stated that, at another point in time, she will take a few minutes to explain the value analysis process – what it is, and how the Supply Chain staff works with the clinicians and physicians to standardize by looking at utilization and utilization patterns.

The Committee received and filed the information without objection.

#### **B. Update on the following projects:**

##### **i. Section 1115 Medicaid Waiver Demonstration Project / CountyCare**

Steven Glass, Executive Director of Managed Care, provided an update on the Section 1115 Medicaid Waiver Demonstration Project/CountyCare. The Committee reviewed and discussed the information.

#### **IV. Recommendations, Discussion/Information Items**

##### **B. Update on the following projects:**

###### **i. Section 1115 Medicaid Waiver Demonstration Project / CountyCare (continued)**

Mr. Glass stated that that, effective January 1<sup>st</sup>, the System will transition the Waiver Project into what is a managed care community network (MCCN); the administration has discussed this with the State's Department of Healthcare and Family Services, and has reported to this Board on the subject. The Waiver that was granted to the State expires on December 31<sup>st</sup>, but plans are in place for the System to become that MCCN entity on January 1<sup>st</sup>. It will be a seamless transition to the members, as well as to those partners in the network. There will be no gap in delivery of care, and no gap in coverage for the member.

Mr. Glass indicated that all reported data contained in this update are as of 8/31/2013 except where noted.

Nearly 97,000 CountyCare applications have been initiated – this is an increase of almost 9,000 from the number reported to the Committee last month.

The majority of applications (52%) continue to be initiated through the call center, the on-campus application assistants and other program vendors. 44% have been initiated from the CountyCare network partners, and the remaining 4% have been initiated from work within Cermak Health Services of the Cook County Department of Corrections.

Almost 67,000 applications have been submitted to the Illinois Department of Human Services (DHS) for processing. The approval rate for the month was 84%.

An average of 500 applications continues to be submitted to DHS per day; the State is processing an average of approximately 425 applications per day. The total backlog of applications at the month's end was just over 28,000.

Mr. Glass stated that, at the last Committee meeting, two requests for information were made of the Managed Care Department. Director Gugenheim asked staff to look at member and service distribution across the County to determine what, if any, gaps in care exist. Board Chairman Carvalho inquired regarding the reasons applications are being denied.

Specific to mapping, Mr. Glass stated that resources have been secured for geo-mapping from the County; staff is actively working to have this information to Directors sometime in October.

Regarding denials, Mr. Glass stated that staff have had the opportunity look into this and have identified the following top five reasons for denial:

- applicant was over the income eligibility limit at time of verification;
- applicant failed to provide appropriate verification in response to a DHS request;
- applicant was eligible for another state program;
- application was a duplicate submission; and
- applicant did not meet citizenship criteria for eligibility.

Director Wiese inquired regarding the documentation requirements for citizenship verification for the application. Mr. Glass responded that he can provide this information to her at a later date<sup>1</sup>.

**IV. Recommendations, Discussion/Information Items**

**B. Update on the following projects:**

**i. Section 1115 Medicaid Waiver Demonstration Project / CountyCare (continued)**

Mr. Oder mentioned the need to transition these reports to have more financial data, including calculations of per-member per-month (PMPM) costs and revenue, and including data on incurred but not received (IBNR) claims. It was agreed that this reporting format is essential to have as the System transitions to the MCCN structure; it was noted that IBNR is currently included in the System's calculations.

The Committee received and filed the information without objection.

**ii. Global Healthcare Exchange (GHX) contract management / electronic exchange system**

Ms. Besenhofer presented her update on the GHX system. She stated that Phase 2 go-live took place in June. This incorporated the items for the Operating Room/Sterile Processing into the item master, which now contains approximately 38,000 items. There is now system integration to assist in the management of inventory within Sterile Processing and the Operating Room. Staff continues to work on item cost data, as well as applicable charge capture data. They are building history to use for spend analytics, price benchmarking and to develop key performance indicators. They continue to roll out the utilization of on-line requisition capabilities. The Sterile Processing and Operating Room staff will be trained within the next thirty days. This will continue to help reduce on-hand inventory within the departments.

Staff continues to work through acceptable procedures and appropriate documentation for payment of invoices. They continue to identify possible alternatives to work flow changes and options to streamline the paperwork while meeting everyone's needs.

The Committee received and filed the information without objection.

**V. Report from System Director of Supply Chain Management**

**A. Report of emergency purchases**

There were no emergency purchases to report at this time.

**B. Report of procurement and non-procurement matters for  
FY2013 – 3<sup>rd</sup> Quarter (Attachment #3)**

Ms. Besenhofer presented the Report of Purchases made under the authority of the Chief Executive Officer for the period of June 2013 through August 2013. The Committee reviewed and discussed the information.

The Committee received and filed the report without objection.

**VI. Adjourn**

As the agenda was exhausted, Chairman Butler declared the meeting ADJOURNED.

Respectfully submitted,  
Finance Committee of the  
Board of Directors of the  
Cook County Health and Hospitals System

XXXXXXXXXXXXXXXXXXXXXXX  
Hon. Jerry Butler, Chairman

Attest:

XXXXXXXXXXXXXXXXXXXXXXX  
Deborah Santana, Secretary

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<sup>1</sup> Follow-up: Information to be provided to Director Wiese regarding the documentation requirements for citizenship verification for the application under CountyCare. Page 3.

Cook County Health and Hospitals System  
Finance Committee Meeting Minutes  
September 13, 2013

ATTACHMENT #1

COOK COUNTY HEALTH AND HOSPITALS SYSTEM  
ITEM III(B)  
**SEPTEMBER 13, 2013 FINANCE COMMITTEE MEETING**  
CONTRACTS AND PROCUREMENT ITEMS

Request #	Vendor	Service or Product	Fiscal Impact	Affiliate / System	Begins on Page #
<b>Amend and Increase Contracts</b>					
1	Quest Diagnostics	Service - testing for reference laboratory	\$3,400,000.00	SHCC	2
2	PsychHealth, Ltd.	Service - behavioral health management	\$125,556.00	Managed Care	3
3	Professional Clinical Laboratories (Alverno)	Service - histology technical and stain testing specimens processing	\$125,000.00	SHCC	4
4	Ungaretti & Harris	Service - consultation for Medicaid 1115 Waiver Project	\$50,000.00	System	5
<b>Amend, Extend and Increase Contracts</b>					
5	Global Healthcare Exchange	Product - Electronic Data Interchange (EDI) software	\$508,215.00	System	6
6	Abbott Labs	Product - blood analysis cartridges	\$326,300.00	SHCC	7
7	Carminati Consulting	Service - survey development and project management, website maintenance and enhancements	\$95,725.00	System	8
<b>Execute Contracts</b>					
8	Health Management Services, Inc.	Product - supplies and equipment for sleep study	\$1,250,000.00	SHCC	10
9	Quadramed Quantim Corporation (Nuance)	Product - Clintegrity 360 Software providing ICD-10 Coding Solutions	\$893,042.00	System	11
10	Siemens Healthcare Diagnostics	Product and Service - HIV genotyping	\$655,564.00	SHCC	12

# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Joanne Dulski, Laboratory Director, CCHHS		<b>EXECUTIVE SPONSOR:</b> John Jay Shannon, M.D. Chief of Clinical Integration / Interim Executive Director Clinical Shared Services	
<b>DATE:</b> 08/06/2013	<b>PRODUCT / SERVICE:</b> Service – Testing for Reference Laboratory		
<b>TYPE OF REQUEST:</b> Amend and Increase Contract	<b>VENDOR / SUPPLIER:</b> Quest Diagnostics, Chicago, Illinois		
<b>ACCOUNT:</b> 897- 278	<b>FISCAL IMPACT NOT TO EXCEED:</b> \$3,400,000.00	<b>GRANT FUNDED / RENEWAL AMOUNT</b> N/A	
<b>CONTRACT PERIOD:</b> 07/01/2011 thru 06/30/2014		<b>CONTRACT NUMBER:</b> H11-25-037	
<input checked="" type="checkbox"/>	<b>COMPETITIVE SELECTION METHODOLOGY:</b> RFP		
<input type="checkbox"/>	<b>NON-COMPETITIVE SELECTION METHODOLOGY:</b>		

### PRIOR CONTRACT HISTORY:

Contract number H11-25-037 was approved by the Cook County Health and Hospitals System Board on 06/24/2011 in the amount of \$5,538,528.00 for the period from 07/01/2011 thru 06/30/2014. This contract was the result of a RFP. Quest was chosen based on the lowest pricing structure and highest service level commitment. They provide diagnostic laboratory testing services not performed within CCHHS. The results from these tests are interfaced into the Laboratory Information System and become a part of the medical record for clinicians to access.

### NEW PROPOSAL JUSTIFICATION:

This request is to increase and amend the existing contract with Quest Diagnostics. Over the last 12 months the volume of tests being performed has surpassed the volumes anticipated with the original contract. Several areas of testing have been affected by the increase. The standards for reporting out cancer pathology now require genetic markers and specialized testing. The number of Vitamin D tests has more than doubled in the last 6 months. As standards and regulations change the costs and requirements of the testing for the reference lab will continue to increase. This request will increase the total contract spend to \$8,938,528.00.

### TERMS OF REQUEST:

This request is to amend and increase contract number H11-25-037 in an amount not to exceed \$3,400,000.00, as needed, for the period from 10/01/2013 thru 06/30/2014.

CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE: ☒

### ATTACHMENTS

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: \_\_\_\_\_

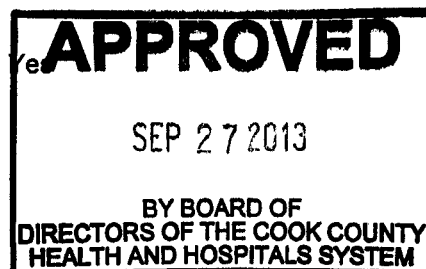
Anthony Rajkumar, Chief Business Officer

CCHHS CFO: \_\_\_\_\_

John Cookinham, Chief Financial Officer

CCHHS CEO: \_\_\_\_\_

Ram Raju, M.D., Chief Executive Officer



Request #

1

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# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> N/A		<b>EXECUTIVE SPONSOR:</b> Steven Glass, Executive Director of Managed Care	
<b>DATE:</b> 08/21/2013		<b>PRODUCT / SERVICE:</b> Service – Behavioral Health Management	
<b>TYPE OF REQUEST:</b> Amend and Increase Contract		<b>VENDOR / SUPPLIER:</b> PsychHealth, Ltd.	
<b>ACCOUNT:</b> 896-360	<b>FISCAL IMPACT NOT TO EXCEED:</b> \$125,556.00	<b>GRANT AWARD / RENEWAL AMOUNT:</b> N/A	
<b>CONTRACT PERIOD:</b> 12/15/2012 thru 12/31/2013		<b>CONTRACT NUMBER:</b> H13-25-006	
<input checked="" type="checkbox"/>	<b>COMPETITIVE SELECTION METHODOLOGY:</b> RFP		
<input type="checkbox"/>	<b>NON-COMPETITIVE SELECTION METHODOLOGY:</b>		

**PRIOR CONTRACT HISTORY:**  
The Cook County Health and Hospitals System Board approved contract number H13-25-006 in the amount of \$9,747,125.00 for a term of 12 months from 12/15/2012 through 12/31/2013 for the services of a behavioral health management organization to provide and manage a network of behavioral health providers for the County Care Demonstration Project being implemented under the Section 1115 Waiver. PsychHealth Ltd responded to an RFP and is experienced in providing managed behavioral health services to Medicaid recipients. The contract was amended and increased by Board approval on 08/23/2013 in the amount of \$304,380.00 to include residential substance abuse services as a covered benefit. The contractor handles member and provider relations, claims, quality improvements, credentialing, behavioral health provider contracting and other required functions.

**NEW PROPOSAL JUSTIFICATION:**  
County Care benefits start on the first day of the month the member's application is accepted by the Illinois Department of Human Services (DHS) for review assuming the application is approved for benefits. Once submitted, it can take up to eight weeks for approval from DHS. If an application is submitted to DHS today and approved, the member has benefits dating back to the first day of the month. If the approval does not occur until the following month, claims submitted for services rendered since the application was accepted are honored during this "retro period". Since this "retro period" was not part of the initial pricing provided PsychHealth, this amendment provides the additional funding necessary to cover the expanded scope of work. This will increase the total contract spend to \$10,177,061.00.

**TERMS OF REQUEST:**  
This is a request to amend and increase contract number H13-25-006 in an amount not to exceed \$125,556.00 needed, for the remainder of the contract term.

**CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE:** Yes

**ATTACHMENTS**  
CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: Anthony Rajkumar  
Anthony Rajkumar, Chief Business Officer

CCHHS CFO: John Cookinham  
John Cookinham, System Chief Financial Officer

CCHHS CEO: Ram Raju  
Ram Raju, M.D., Chief Executive Officer

APPROVED

SEP 27 2013

BY BOARD OF  
DIRECTORS OF THE COOK COUNTY  
HEALTH AND HOSPITALS SYSTEM

**Request #**  
**2**

# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Joanne Dulski, System Director of Laboratories		<b>EXECUTIVE SPONSOR:</b> John Jay Shannon, M.D. Chief of Clinical Integration / Interim Executive Director Clinical Shared Services	
<b>DATE:</b> 08/06/2013	<b>PRODUCT / SERVICE:</b> Service -Histology Technical and Stain Testing Specimens Processing		
<b>TYPE OF REQUEST:</b> Amend and Increase Contract	<b>VENDOR / SUPPLIER:</b> Professional Clinical Laboratories (Alverno), Chicago, IL		
<b>ACCOUNT:</b> 897-278	<b>FISCAL IMPACT NOT TO EXCEED:</b> \$125,000.00	<b>GRANT FUNDED /RENEWAL AMOUNT:</b> N/A	
<b>CONTRACT PERIOD:</b> 11/01/2010 thru 10/31/2013		<b>CONTRACT NUMBER:</b> H10-25-064	
<b>COMPETITIVE SELECTION METHODOLOGY:</b>			
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source			

### PRIOR CONTRACT HISTORY:

The Cook County Health and Hospitals System Board approved contract number H10-25-064 in the amount of \$3,608,054.91 for 36 months from 11/01/2010 thru 10/31/2013. The contract provides for the processing and staining of patient specimen slides for use by the physicians.

### NEW PROPOSAL JUSTIFICATION:

This request is to increase the funding for the rest of the contract term. The funding is needed to cover the additional Immunology, Histology and Chemistry (I.H.C.) tests. Surgical pathology section cases have increased by 15% and the Recuts/Deepers have increased 109.64%. This request will increase the total contract spend to \$3,733,054.91.

### TERMS OF REQUEST:

This request is to increase contract number H10-25-064 in an amount not to exceed \$125,000.00, as needed, through the end of the contract period of 10/31/2013.

CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE: Yes

### ATTACHMENTS

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: Anthony Rajkumar  
Anthony Rajkumar, Chief Business Officer

CCHHS CFO: John Cookinham  
John Cookinham, Chief Financial Officer

CCHHS CEO: Ram Raju  
Ram Raju, M.D., Chief Executive Officer

**APPROVED**

SEP 27 2013

BY BOARD OF  
DIRECTORS OF THE COOK COUNTY  
HEALTH AND HOSPITALS SYSTEM

Request #

3

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# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Randolph Johnston, Associate General Counsel		<b>EXECUTIVE SPONSOR:</b> Elizabeth Reidy, General Counsel
<b>DATE:</b> 08/05/2013	<b>PRODUCT / SERVICE:</b> Service: Consultation for Medicaid 1115 Waiver Project	
<b>TYPE OF REQUEST:</b> Amend and Increase Contract	<b>VENDOR / SUPPLIER:</b> Ungaretti & Harris, Chicago, IL	
<b>ACCOUNT:</b> 890-801	<b>FISCAL IMPACT NOT TO EXCEED:</b> \$50,000.00	<b>GRANT FUNDED /RENEWAL AMOUNT:</b> N/A
<b>CONTRACT PERIOD:</b> 08/17/2012 thru 08/16/2014		<b>CONTRACT NUMBER:</b> H12-25-0126
<b>COMPETITIVE SELECTION METHODOLOGY:</b>		
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source		

**PRIOR CONTRACT HISTORY:**  
 The Cook County Health and Hospitals System entered into a contract with Ungaretti and Harris in the amount of \$90,000 for the period from 08/17/2012 thru 08/16/2014 for legal services primarily related to the 1115 Waiver Project but also for other healthcare and regulatory matters. In January of 2013 the contract amount was increased by \$59,000.00 (totaling \$149,000.00). This increase brings the total contract amount to \$199,000.00. The System can claim reimbursement as administrative costs from the State for a portion of the amounts paid for services rendered for the 1115 Waiver Project.

**NEW PROPOSAL JUSTIFICATION:**  
 This request is to amend and increase the current contract. The vendor will continue to provide legal services related to the 1115 Waiver project.

**TERMS OF REQUEST:**  
 This is a request to amend and increase contract number H12-25-0126 in an amount not to exceed \$50,000.00, as needed, for the remainder of the contract period.

**CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE:** Yes

**ATTACHMENTS**  
 CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: Anthony Rajkumar, Chief Business Officer

CCHHS CFO: John Cookinham, Chief Financial Officer

CCHHS CEO: Ram Raju, M.D., Chief Executive Officer

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SEP 27 2013

BY BOARD OF  
DIRECTORS OF THE COOK COUNTY  
HEALTH AND HOSPITALS SYSTEM

**Request #**  
**4**

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# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Gina Besenhofer, Director, Supply Chain Management		<b>EXECUTIVE SPONSOR:</b> Anthony Rajkumar, Chief Business Officer	
<b>DATE:</b> 08/06/2013		<b>PRODUCT / SERVICE:</b> Product: Electronic Data Interchange (EDI) Software	
<b>TYPE OF REQUEST:</b> Extend, Amend and Increase Contract		<b>VENDOR / SUPPLIER:</b> Global Healthcare Exchange, Denver CO	
<b>ACCOUNT</b> 890-901	<b>FISCAL IMPACT NOT TO EXCEED:</b> \$508,215.00	<b>GRANT FUNDED AMOUNT:</b> N/A	
<b>CONTRACT PERIOD:</b> 09/01/2013 thru 08/31/2016		<b>CONTRACT NUMBER:</b> H12-25-048	
<input checked="" type="checkbox"/>	<b>COMPETITIVE SELECTION METHODOLOGY:</b> GPO		
	<b>NON-COMPETITIVE SELECTION METHODOLOGY:</b>		

### PRIOR CONTRACT HISTORY:

Global Healthcare Exchange (GHX) is a best in class industry leader in e-procurement business solution technologies ranking in the top 5 in five procurement categories according to the Gartner Market and Landscape study. This solution has enabled CCHHS to have visibility into purchases and pricing at the line item level. The software allows CCHHS to requisition and send orders electronically and also has the ability to receive, identify and reconcile price discrepancies. CCHHS is able to send out orders electronically. The modules provided by GHX ensure that contract pricing is being utilized and purchase amounts are being monitored. The GHX Business Solution suite will enable CCHHS to collect, monitor, report, and compare necessary data for the purpose of reducing total supply expense and creating reports to better manage costs.

### NEW PROPOSAL JUSTIFICATION:

This request is to provide for 3 years of subscription fees for the utilization of the Global Healthcare Exchange (GHX) subscription modules. These modules will continue to support us in the seamless integration within the CCHHS Enterprise Resource Planning (ERP) system. This will also continue to assist us with our overall data management and continuous work on price accuracy and standardization of products.

### TERMS OF REQUEST:

This is a request to extend, amend and increase contract number H12-25-048 in an amount not to exceed \$508,215.00, as needed, for a period of thirty-six (36) months from 09/01/2013 thru 08/31/2016.

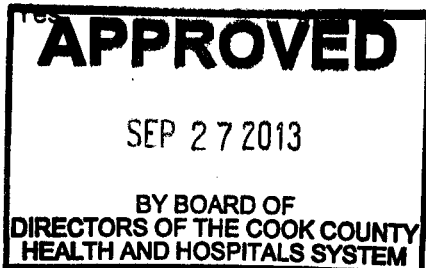
CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE:

### ATTACHMENTS

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CFO: John Cookinham  
John Cookinham, Chief Financial Officer

CCHHS CEO: Ram Raju  
Ram Raju, M.D., Chief Executive Officer



Request #  
5

# Cook County Health & Hospitals System

## AS AMENDED BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Joanne Dulski, Director of Laboratories		<b>EXECUTIVE SPONSOR:</b> John Jay Shannon, M.D. Chief of Clinical Integration / Interim Executive Director Clinical Shared Services	
<b>DATE:</b> 08/06/2013		<b>PRODUCT / SERVICE:</b> Product: Blood Analysis Cartridges	
<b>TYPE OF REQUEST:</b> Extend, Amend and Increase Contract		<b>VENDOR / SUPPLIER:</b> Abbott Labs, Abbott Park, IL	
<b>ACCOUNT:</b> 897-365		<b>GRANT FUNDED /RENEWAL AMOUNT:</b> N/A	
<b>FISCAL IMPACT NOT TO EXCEED:</b> \$326,300.00		<b>CONTRACT NUMBER:</b> H10-25-055	
<b>CONTRACT PERIOD:</b> 08/01/2010 thru <del>10/31/2013</del> <u>07/31/2013</u>		<b>CONTRACT NUMBER:</b> H10-25-055	
<b>COMPETITIVE SELECTION METHODOLOGY:</b>			
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source			

### PRIOR CONTRACT HISTORY:

The Cook County Health and Hospitals System Board of Directors approved this contract on 07/29/2010 in the amount of \$860,767.00 for the period from 08/01/2010 through 07/31/2013. This contract was extended in time only by Supply Chain Management until 09/30/2013. The contract provides for blood analysis cartridges for point-of-care testing at all CCHHS facilities. 30

### NEW PROPOSAL JUSTIFICATION:

This request is to amend and increase the contract with Abbott Labs for the cartridges needed to provide for blood gas analysis. The original contract amount was underestimated by about 25%. There has been a large increase in the point of care testing that has resulted in the need for additional funding.

### TERMS OF REQUEST:

This is a request to extend, amend and increase contract number H10-25-055 in an amount not to exceed \$326,300.00, as needed, for the period from ~~08/01/2010~~ 10/01/2013 thru 12/31/2013.

CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE: Yes

### ATTACHMENTS

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: Anthony Rajkumar  
 Anthony Rajkumar, Chief Business Officer

CCHHS CFO: John Cookinham  
 John Cookinham, Chief Financial Officer

CCHHS CEO: Ram Raju  
 Ram Raju, M.D., Chief Executive Officer

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SEP 27 2013

BY BOARD OF  
DIRECTORS OF THE COOK COUNTY  
HEALTH AND HOSPITALS SYSTEM

Request #

6

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# COOK COUNTY HEALTH & HOSPITALS SYSTEM

**Toni Preckwinkle** • President  
Cook County Board of Commissioners

**David Carvalho** • Chairman  
Cook County Health & Hospitals System Board

**Jorge Ramirez** • Vice Chairman  
Cook County Health & Hospitals System Board

**Sam Raju MD, MBA, FACS, FACHE** • CEO  
Cook County Health & Hospitals System



## COHHS

### Health & Hospitals System Board Members

Commissioner Jerry Butler  
Quin R. Golden  
Edward L. Michael  
Rev. Calvin S. Morris, PhD  
Luis Muñoz, MD  
Heather E. O'Donnell  
Carmen Velasquez  
Dorene P. Wiese, EdD

September 10, 2013

To: Deborah Santana, Secretary to the Board  
Cook County Health and Hospitals System

From: Gina Besenhofer, Director, Supply Chain Management  
Cook County Health and Hospitals System

Re: Correction Memo  
Abbott Labs  
Blood Analysis Cartridges  
H10-25-055

The Board Approval Request for contract number H10-25-055 will be presented to the Board of Directors of Cook County Health and Hospitals System on September 27, 2013. Corrections are necessary for the dates given on the transmittal.

The request should read:

**CONTRACT PERIOD:**  
08/01/2010 thru **07/31/2013**

#### **PRIOR CONTRACT HISTORY:**

This contract was extended in time only by Supply Chain Management until **09/30/2013**.

#### **TERMS OF REQUEST:**


This is a request to extend, amend and increase contract number H10-25-055 in an amount not to exceed \$326,300.00, as needed, for the period from **10/01/2013 thru 12/31/2013**.

If additional information is needed, please feel free to contact me.

Thank you.

# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> N/A		<b>EXECUTIVE SPONSOR:</b> Cathy Bodnar, Chief Compliance Officer 	
<b>DATE:</b> 08/02/2013		<b>PRODUCT / SERVICE:</b> Service – Survey Development & Project Management, Website Maintenance and Enhancements	
<b>TYPE OF REQUEST:</b> Amend, Extend and Increase Contract		<b>VENDOR / SUPPLIER:</b> Carminati Consulting, Chicago, IL	
<b>ACCOUNT:</b> 890-260		<b>FISCAL IMPACT NOT TO EXCEED:</b> \$ 95,725.00	<b>GRANT FUNDED /RENEWAL AMOUNT:</b> N/A
<b>CONTRACT PERIOD:</b> 03/07/2012 thru 11/30/2013		<b>CONTRACT NUMBER:</b> H12-72-0008	
<b>COMPETITIVE SELECTION METHODOLOGY:</b>			
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source			

**PRIOR CONTRACT HISTORY:**  
 This vendor was chosen to provide assistance in the development of two (2) major initiatives, web design services and surveys to support disclosure and transparency of CCHHS employees.

Website redesign was initiated in March 2012. In an effort to be consistent and standardized, it was decided that the original vendor would be utilized for all web design. These services have included project management, application development, graphic design, content editing and writing. The original contract was from 03/07/2012 through 03/06/2013 in the amount of \$37,525.00 for Redesign of Website. An Extension and Increase occurred in June 2012 for \$53,000.00, September 2012 for \$46,651.00, and February 2013 for \$100,000.00 to support website enhancements. Total contract spend for website activity is \$237,176.00.

Corporate Compliance has managed the disclosure and transparency projects. The initial project, approved on October 2012, was an Accounting of Disclosure Survey. This survey parallels transparency requirements set forth within the Patient Protection and Affordable Health Care Act. Benefiting from the effort made by the County Clerk's Office in their development of Ethics Filings, this vendor was chosen based upon direct experience developing this online tool. It has been the intent of CCHHS to ultimately merge our survey with that of the County Clerk's Office. Increases were approved by the CCHHS Board on 9/28/2012 for \$97,900.00 and 12/14/2012 for \$20,000.00 to support Corporate Compliance activities. Total contract spend for Corporate Compliance activity is \$117,900.00.

**NEW PROPOSAL JUSTIFICATION:**  
 This request provides for the support of a second phase of the Corporate Compliance disclosure and transparency project. Building on the programming of the Accounting of Disclosure project, this request will automate a required Dual Employment questionnaire that is completed manually at present. The vendor will be tasked with the project management, development, testing, updating and implementation of the survey tool. This request for the second phase in the amount of \$95,725.00 will bring the total spend for Disclosure & Transparency Projects to \$237,176.00 and the total contract spend to \$450,801.00.

**TERMS OF REQUEST:**  
 This request is to amend, extend and increase contract number H12-72-0008 in an amount not to exceed \$95,725.00, as needed, through 12/31/2013.

**CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE:**

APPROVED

SEP 27 2013

BY BOARD OF  
DIRECTORS OF THE COOK COUNTY  
HEALTH AND HOSPITALS SYSTEM

**Request #**  
**7**


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 • John H. Stroger, Jr. Hospital of Cook County • Oak Forest Health Center • Provident Hospital • Ruth M. Rothstein CORE Center •

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<b>DATE:</b> 08/02/2013		<b>PRODUCT / SERVICE:</b> Service – Survey Development & Project Management, Website Maintenance and Enhancements	
<b>TYPE OF REQUEST:</b> Amend, Extend and Increase Contract		<b>VENDOR / SUPPLIER:</b> Carminati Consulting, Chicago, IL	
<b>ACCOUNT:</b> 890-260		<b>FISCAL IMPACT NOT TO EXCEED:</b> \$ 95,725.00	<b>GRANT FUNDED /RENEWAL AMOUNT:</b> N/A
<b>CONTRACT PERIOD:</b> 03/07/2012 thru 11/30/2013		<b>CONTRACT NUMBER:</b> H12-72-0008	

**ATTACHMENTS**

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO:   
Anthony Rajkumar, Chief Business Officer

CCHHS CFO:   
John Cookinham, Chief Financial Officer

CCHHS CEO:   
Ram Raju, M.D., Chief Executive Officer

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• John H. Stroger, Jr. Hospital of Cook County • Oak Forest Health Center • Provident Hospital • Ruth M.  
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Revised 03/01/2011



# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> <i>SM</i> Shirin Muzaffar, M.D., Interim, Director of Pulmonary Medicine and Critical Care, CCHHS	<b>EXECUTIVE SPONSOR:</b> Claudia M. Fegan, M.D., Executive Medical Director / Medical Director Stroger Hospital <i>CMF</i>
<b>DATE:</b> 06/13/2013	<b>PRODUCT / SERVICE:</b> Product – Supplies and Equipment for Sleep Study
<b>TYPE OF REQUEST:</b> Execute Contract	<b>VENDOR / SUPPLIER:</b> Health Management Services, Inc., Chicago, IL
<b>ACCOUNT</b> <b>FISCAL IMPACT NOT TO EXCEED</b> 897-362              \$1,250,000.00	<b>GRANT FUNDED / RENEWAL AMOUNT:</b> N/A
<b>CONTRACT PERIOD:</b> 10/01/2013 thru 9/30/2016	<b>CONTRACT NUMBER</b> H13-25-072
<b>COMPETITIVE SELECTION METHODOLOGY:</b>	
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source	

**PRIOR CONTRACT HISTORY:**

The Pulmonary Critical Care and Sleep Medicine Division requested and received approval from the Cook County Health and Hospitals System Board for contract number H10-25-023 on 09/30/2010 in the amount of \$960,800.00 for a 36 month time period. This contract provides equipment and treatment for patients with sleep apnea and other related sleep disorders. A request to amend and increase the contract in the amount of \$292,250.00 was approved by the CCHHS Board on 09/28/2012 for a total contract amount of \$1,253,050.00.

**NEW PROPOSAL JUSTIFICATION:**

Health Management Services (HMS) has proven to be a quality and responsive vendor. They are able to meet the needs of our patients in the most cost effective way utilizing equipment that is safe and effective.

**TERMS OF REQUEST:**

This is a request to execute contract number H13-25-072 in an amount not to exceed \$1,250,000.00, as needed, for a period of thirty-six (36) months from 10/01/2013 thru 09/30/2016.

**CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE:** Yes

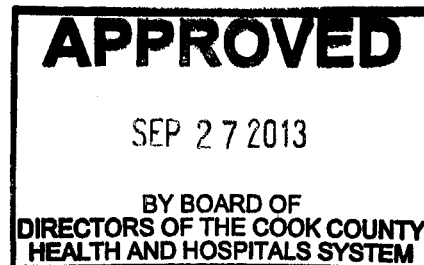
**ATTACHMENTS**

**CONTRACT COMPLIANCE MEMO:** Yes

CCHHS CBO: *Anthony Rajkumar*  
 Anthony Rajkumar, Chief Business Officer

CCHHS CFO: *John Cookinham*  
 John Cookinham, Chief Financial Officer

CCHHS CEO: *Ram Raju*  
 Ram Raju, M.D., Chief Executive Officer



**Request #**  
**8**

# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Natasha Lafayette-Jones, Director Health Information Management		<b>EXECUTIVE SPONSOR:</b> John Cookinham, Chief Financial Officer	
<b>DATE:</b> 08/22/2013		<b>PRODUCT / SERVICE:</b> Licensing – Clintegrity 360 Software Providing ICD-10 Coding Solutions	
<b>TYPE OF REQUEST:</b> Execute Contract		<b>VENDOR / SUPPLIER:</b> Quadramed Quantim Corporation( Nuance), Burlington, MA	
<b>ACCOUNT:</b> 890-441	<b>FISCAL IMPACT NOT TO EXCEED:</b> CCHHS \$515,404.00	<b>GRANT FUNDED / RENEWAL AMOUNT:</b> N/A	
890-579	CCHHS \$377,638.00		
Total \$893,042.00			
<b>CONTRACT PERIOD:</b> 10/01/2013 thru 09/30/2016		<b>CONTRACT NUMBER:</b> H13-25-083	
<b>COMPETITIVE SELECTION METHODOLOGY:</b>			
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source			

**PRIOR CONTRACT HISTORY:**

Contract number H10-25-127 was approved by the Cook County Health and Hospitals System Board on 02/24/2011 in the amount of \$514,732.05 to provide maintenance and support for its proprietary Quantim encoder software. CCHHS medical records use the encoder software as an integrated, comprehensive solution for automating all coding and compliance functions.

**NEW PROPOSAL JUSTIFICATION:**

This is a request to purchase licensing which provides Nuance encoding functionality. It prompts coding staff to more accurately select diagnosis and procedure codes for claims submission. It does this by providing electronic search and code look-up functions, as well as edits for incorrect code selection. Also, Nuance provides coding resources so that the coding staff will stay current with CMS, AHIMA and AMA coding guidelines. This encoding functionality is currently used by the coding staff, and the contract provides a continuation of this service.

An additional tool that is included in the contract is the computer assisted coding (CAC). This tool reviews medical record documentation with a natural language processor. Based on this review, It will identify diagnosis and procedure codes. The coding staff will then validate these code selections. This tool has the potential to increase coder productivity and improve quality through more consistent code selection.

**TERMS OF REQUEST:**

This is a request to execute contract number H13-25-083 in an amount not to exceed \$893,042.00, as needed, for the period of thirty-six (36) months from 10/01/2013 thru 09/30/2016.

CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE: Yes

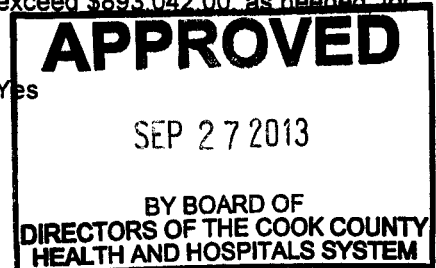
**ATTACHMENTS**

BID TABULATIONS: N/A

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: Anthony Rajkumar  
Anthony Rajkumar, Chief Business Officer

CCHHS CEO: Ram Raju  
Ram Raju, M.D., Chief Executive Officer



Request #

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# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b> Joanne Dulski, Laboratory Director, CCHHS		<b>EXECUTIVE SPONSOR:</b> John J. Shannon, M.D., Chief of Clinical Integration / Interim Executive Director Clinical Shared Services
<b>DATE:</b> 08/23/2013	<b>PRODUCTY SERVICE:</b> Product and Service – HIV Genotyping	
<b>TYPE OF REQUEST:</b> Execute Contract	<b>VENDOR / SUPPLIER:</b> Siemens Healthcare Diagnostics, Deerfield, IL.	
<b>ACCOUNT:</b> 897-278	<b>FISCAL IMPACT NOT TO EXCEED:</b> Stroger Hospital \$655,564.00	<b>GRANT FUNDED / RENEWAL AMOUNT:</b> N/A
<b>CONTRACT PERIOD:</b> 11/01/2013 thru 10/31/2016		<b>CONTRACT NUMBER:</b> H13-25-047
<b>COMPETITIVE SELECTION METHODOLOGY:</b>		
<input checked="" type="checkbox"/> <b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> Sole Source		

**PRIOR CONTRACT HISTORY:**

Contract number H10-25-033 was approved by the Cook County Health and Hospitals System Board in the amount of \$291,573.00 for a three (3) year period from 07/29/2010 thru 06/30/2013. An amendment to increase the amount of the contract was approved by the Board on August 9, 2012 in the amount of \$353,775.00 increasing the total contract amount to \$645,348.00. The contract allows Siemens Healthcare Diagnostics to provide equipment, controls, reagents and consumables for Human Immunodeficiency Virus (HIV) genotyping performed at the microbiology/virology laboratory at Stroger Hospital.

**NEW PROPOSAL JUSTIFICATION:**

This contract will allow the Virology Laboratory at Stroger Hospital to continue to perform HIV genotyping. This is the process of determining the genetic constitution – the genotype – of an individual by examining their DNA sequence. Testing has been centralized and specimens are received from Provident Hospital, Cermak Health Services and The Ambulatory Community Health Network (ACHN Clinics).

**TERMS OF REQUEST:**

This request is to execute contract number H13-25-047 in an amount not to exceed \$655,564.00, as needed, for a thirty-six (36) month period from 11/01/2013 thru 10/31/2016.

CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE: Yes

**ATTACHMENTS**

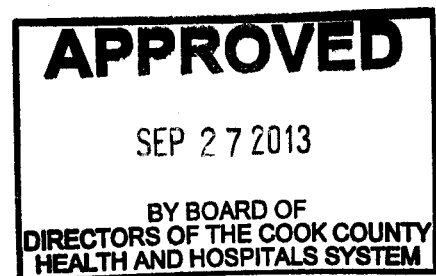
BID TABULATIONS: N/A

CONTRACT COMPLIANCE MEMO: Yes

CCHHS CBO: Anthony Rajkumar  
Anthony Rajkumar, Chief Business Officer

CCHHS CFO: John Cookinham  
John Cookinham, Chief Financial Officer

CCHHS CEO: Ram Raju  
Ram Raju, M.D., Chief Executive Officer



**Request #**  
**10**

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Revised 03/01/2011

Cook County Health and Hospitals System  
Finance Committee Meeting Minutes  
September 13, 2013

ATTACHMENT #2

# CCHHS Procurement Code

## Cook County Procurement Code and Enabling Ordinance

What is a Procurement?

The term “Procurement”, “Procurements” or “Procuring” means obtaining supplies, equipment, good or services of any kind.

What are the different methods used to make a Procurement?

Group Purchasing Organization (GPO): The GPO uses competitive methods to select nationwide vendors from whom the GPO members can purchase supplies, equipment, goods and services.

Competitive Bid: Sealed document process in which the lowest cost Responsive and Responsible bidder is awarded the contract.

Request for Proposal (RFP): Competitive method in which all terms, conditions and cost are negotiable and RFP results are scored and contract recommendation and award is based upon previously defined selection criteria.

Sole Source: Used if there is a need for the unique or specialized skill, experience or ability or equipment or supplies possessed or manufactured by a particular source, or there is only one feasible source for the item or service.

Emergency Purchase: If possible (3) quotes or proposals are obtained. All Emergency purchases are reported to the Board after they have occurred with appropriate explanation.

Critical Facts:

- Contracts consist of: General Conditions, Special Conditions, Key Performance Indicators, and Economic Disclosure Statement
- Contracts are developed for all products and services as applicable.
- All contracts over \$150,000 are presented to the Board for approval prior to execution.
- All contracts under \$150,000 are executed under the authority of the CEO and reported to the Board quarterly.
- All contracts are sent to the Office of the Chief Administrative Officer for Child Support check, Cook County Clerk’s Office for Delinquent Taxes check and CCHHS queries State and Federal databases for Debarment.
- All contracts in excess of \$25,000 are sent to the Cook County Office of Contract Compliance for MBE/WBE utilization review and approval.
- All contracts in excess of \$1,000,000 are sent to the State’s Attorney Office for approval as to form.

Transmittal Document: Review of critical fields of information.

# Cook County Health & Hospitals System

## BOARD APPROVAL REQUEST

<b>SPONSOR:</b>		<b>EXECUTIVE SPONSOR:</b>	
<b>DATE:</b>		<b>PRODUCT / SERVICE:</b>	
<b>TYPE OF REQUEST:</b>		<b>VENDOR / SUPPLIER:</b>	
<b>ACCOUNT:</b>		<b>FISCAL IMPACT NOT TO EXCEED:</b>	<b>GRANT FUNDED /RENEWAL AMOUNT:</b> N/A
<b>CONTRACT PERIOD:</b>		<b>CONTRACT NUMBER:</b>	
	<b>COMPETITIVE SELECTION METHODOLOGY:</b> RFP		
	<b>NON-COMPETITIVE SELECTION METHODOLOGY:</b> [SOLE SOURCE]		

**PRIOR CONTRACT HISTORY:**

**NEW PROPOSAL JUSTIFICATION:**

**FINANCIAL BENEFIT:** [Prior Costs versus New Cost]

Savings calculation:

Percent:

**TERMS OF REQUEST:**

CONTRACT COMPLIANCE HAS FOUND THIS CONTRACT RESPONSIVE: ?

ATTACHMENTS

BID TABULATIONS:

CONTRACT COMPLIANCE MEMO:

CCHHS CBO: \_\_\_\_\_

Anthony Rajkumar, Chief Business Officer

CCHHS CCI/CSS: \_\_\_\_\_

John Jay Shannon, M.D., Chief of Clinical Integrations /  
Interim Executive Director Clinical Shared Services

CCHHS CFO: \_\_\_\_\_

John Cookinham, Chief Financial Officer

CCHHS CEO: \_\_\_\_\_

Ram Raju, M.D., Chief Executive Officer

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Cook County Health and Hospitals System  
Finance Committee Meeting Minutes  
September 13, 2013

ATTACHMENT #3

**Purchased Under the Authority of the Chief Executive Officer**  
**June 2013 - August 2013**

<b>Vendor</b>	<b>Contract</b>	<b>Supplies/Services</b>	<b>Value</b>	<b>Purpose</b>
Xerox Consultant Company Inc	H13-25-0004	Service; Data Cleanse	\$149,988.00	Original PO
University of Illinois Medical Center	H12-25-042	Services; Program Addendum	\$97,000.00	Original PO
PCS Industries	H13-28-0025	Services; Water Softeners	\$94,000.00	Original PO
Cardinal Health 200 LLC	H13-76-0037	Supplies; Cryostats	\$45,340.92	Capital PO
Konematic, Inc. dba Door Systems	H13-72-0006	Services; Overhead Door Repairs	\$91,750.00	Original PO
Baylor College of Medicine/Medical	H12-73-0001	Services; Lab Tests	\$40,000.00	Original PO
Office Concepts	H13-76-0044	Supplies; Equipment	\$39,293.10	Capital PO
Ekla Corp	H13-76-0068	Supplies; Patient Chairs	\$93,031.55	Capital PO
Abbott Vascular	H13-25-0050	Supplies; Radiology	\$35,250.00	Original PO
Standard Register	H13-25-0055	Supplies; Document Printing	\$33,656.00	Original PO
Patten Power Systems	H12-72-0092	Services; Generator Repairs	\$49,912.00	Original PO
Emerson Network Power	H13-28-0010	Services; Power System	\$105,075.42	Original PO
CareFusion Solutions LLC	H13-28-0053	Services; Knowledge Portal	\$107,280.00	Original PO
Fujinon, Inc.	H12-76-0032	Supplies; Endoscopy System	\$115,000.00	Capital PO
Airways Systems Inc	H13-28-0041	Services; Cleaning Kitchen Hoods	\$ 71,200.00	Original PO
BCT Consulting	H13-25-0038	Services; Professional Services	\$50,000.00	Original PO
Collaborative Healthcare Urgency	H13-25-0026	Services; Professional	\$50,000.00	Original PO
Suma P. Pyati	H13-25-0039	Services; Professional	\$104,000.00	Original PO
Avaya Inc.	H12-76-0114	Supplies; Telephone Equipment	\$135,202.00	Capital PO
Aegis Compliance	H13-28-0029	Services; Professional Services	\$149,999.00	Original PO
GE Medical Systems Information	H13-76-0081	Supplies; Electrocardiograph Equipm	\$50,398.55	Capital PO
J. Maher Enterprises, LLC	H13-25-0066	Services; Shuttle Bus Service	\$113,167.69	Original PO
Jonathan A. Rothstein	H13-73-0059	Services; Professional Services	\$145,000.00	Original PO
The Washington Group Ltd	H12-25-0140	Services; Professional Services	\$ 111,540.00	Original PO